

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, February 12, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present. Auditor/Recorder Keri Pallesen, Sheriff Erik Bailey, Attorney Niel Lund, and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:06 a.m. by Commissioner Asay.

Also present: Jerry Steglich, Carrie Dickson, David Orr, Thompson Davis, Dave McDonald

Issue Updates: Mr. Raymond said the Planning and Zoning Map hearing needs to be rescheduled and after some discussion it was set for March 12th at 6:00 pm. Commissioner Lytle stated he will not be available on March 5th for the Commission meeting or a hearing.

Citizen Comments: None given today.

Approve Minutes: No minutes were available today.

The Open Invoice Register Was Presented For Review And Approval: The Invoice Register of February 11, 2019 for \$38,535.84 was prepared by the Auditor/Recorder's Office. Commissioner Lytle made the motion to accept the invoice register of February 11, 2019 in the amount of \$38,535.84. Commissioner Tippetts seconded the motion. There was no additional discussion and all voted to approve the register, so the motion carried.

Disbursement Listing: The Auditor/Recorder's office provided the Disbursement List. Commissioner Lytle asked about Christensen Transmission and it was noted that it was also on the bottom. Commissioner Lytle made the motion to accept the County Disbursement Listing Report for February 4 through February 11, 2019 and Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Correspondence: Commissioner Lytle read a letter received from the Administrative Office of the Courts recertifying the Daggett County Justice Court. Mr. Raymond said he had included an email from the State Aeronautics and they had approved the bid award.

Commission Calendar Review: Commissioner Lytle said that tomorrow is County Day on the Hill and the Sheriff said that Thursday is the LEPC meeting is Thursday and he encouraged Commissioner Tippetts to attend. Niel Lund said he will be on active duty March 11th through 22nd and he will have his phone available this time plus Chad Woolley will also be available. The Rural Day at the Legislature is Friday, February 22nd. Commissioner Tippetts asked about the Rural Caucus meeting on Friday morning and Commissioner Lytle explained about the different legislative meetings available.

Weekly Budget Review: There was a Cash Summary provided by the Auditor/Recorder's Office for the Commission's review. Commissioner Lytle asked if the PTIFs had been loaded yet and Mr. Raymond said he had prepared the information of what was to be loaded, but wanted to discuss this Commissioner Lytle motioned to approve the Cash Summary Report of February 11th and Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Policy and Legislation Items from the Posted Agenda:

Discussion And Consideration Of Insurance Proposal by Blake Blackburn of Jones

Insurance Co.: Commissioner Asay asked if anyone was coming on this and Auditor/Recorder Keri Pallesen said that he would come out if the rest of the Commission wanted him to. There is some frustration with GBS and it not that they have done anything bad, but we are just a small company to them and don't seem to rate. We went with GBS due to the UAC proposal and that seems to be dropped at the moment, but maybe we need to check with UAC. If the compensation is over \$50,000 then we will have to put it out for bid. This is just the start of the discussion, if there is even any desire to switch. Commissioner Lytle asked if GBS has been made aware of the concerns and they have not been contacted yet. This was just a proposal to see if there was a desire to take this any further. Commissioner said we could try and talk with Brandi of UAC tomorrow and see where things are headed for the Counties grouping together for the long term.

Discussion And Consideration Of Proposal by Mike Swallow Of Personnel Systems & Services To Perform A Compensation Plan Update And Provide Technical Assistance For the Sheriff's Department: Commissioner Asay said there had been some discussion of doing this and Mr. Swallow gave a proposal for the Commission's consideration. He will do it all for \$4,500.00 and Commissioner Lytle thought maybe there should be some sort of split out of the share of this for the Sheriff's office. Commissioner Lytle made the motion to approve the proposal with the contingency of considering how to pay for it once we have some more information. Mrs. Pallesen was in favor and Commissioner Tippetts agreed there is a need for the job descriptions to be updated and the Compensation policy to be reviewed. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Section 5 Employment Categories, Of the Daggett County Policy And Procedures Manual: Commissioner Lytle asked if there were changes and Attorney Niel Lund said there were two versions and the second was the red lined version with changes to try and clarify things. This is not ready for approval as there are still questions that need to be answered. Commissioner Lytle asked about grants if it's not full-time and that is something that still needs to be considered. Commissioner Tippetts said he thought that Fully Funded Grant employees should be able to get the 20% extra or the benefits, but not both because there are costs in the future, but it was explained that our policy does not allow any benefits after they are gone. Mrs. Pallesen said that the Affordable Care Act (ACA) requires that people that work more than 30 hours per week for 6 months have to be provided medical insurance, but the Utah Retirement System (URS) requirement that if they get any benefit then they also have to receive retirement is exempted. A new grant funded employee will be starting soon, which is why this on the agenda. Commissioner Tippetts motioned to put this back on the agenda for next week and Commissioner Lytle seconded the motion. For discussion Mr. Lund said one of the changes made was that the dam positions were taken off, but it wasn't sure whether it was better to leave on or take off as there are differences for those who are employed under that category and it was left as was. All were in favor and the motion carried.

Mrs. Pallesen said that the probation was changed from 3 months to 6 months and there was discussion last week about a year and that's what it was thought everyone agreed on last week for all employees not just the Sheriff's Office employees. Mrs. Pallesen thought it was good to keep it the same for everyone. Then the question was asked regarding orientation for promotions and the Sheriff and Commissioner Lytle didn't think there needed to be an additional probation. Commissioner Tippetts asked if employees on probation can accrue, but not use their Paid Time Off (PTO). That's very negative and everyone seemed to feel that employees should have the ability to use their PTO during probation. Mrs. Pallesen said that everything else would be the same.

Commissioner Tippetts said that if they have all the benefits a year probation is not punitive, but if not it could be considered to be punitive. Keri Pallesen said that three months is quick and there are some things that are only done once a year, so 6 months should be the minimum. Commissioner Lytle talked about the Water/Sewer Operator position has lots of certifications and was given a year for that so a year makes sense to him. Everybody currently employed has completed their orientation. Commissioner Lytle wanted more research on whether Elected Officials are full-time or part time. URS stipulates that we have to have a policy as to how we classify the elected officials.

Discussion And Consideration Of Section 9 Compensation, and Section 21 Of the Daggett County Policy and Procedures Manual. Commissioner Asay brought this up and Mrs. Pallesen said we need to talk more about this in Elected Officials meeting.

Discussion And Consideration Of Dutch John Water And Sewer System Rate

Adjustments: Commissioner Asay let Commissioner Lytle describe the meeting from last night and said the Commission had received a large amount of input and part of what was desired was that we go back to the drawing board and try to get things worked out with the water users by meeting frequently and come up with a consensus of things by the end of March. Commissioner Asay said he got the feeling we needed to work on Commercial classifications and clarify the way the base rates are computed and Commissioner Tippetts agreed saying that meter size might be a potential consideration. Involving the users is a good idea, as long as people stay civil. Commissioner Lytle said he would like to bring Terry Smith back in as long as we are prepared to act on something by April 2nd. Commissioner Lytle motioned to move the decision until the 2nd of April and involve the users in the discussion. Commissioner Tippetts seconded the motion. Discussion followed.

Thompson Davis addressed the Commission and said that he felt like there was a lot of work done, and there was a good effort to address the issues. During the first Dutch John meeting people asked to review the rates being charged as there is lost revenue that if they followed the ordinance for the FS campgrounds (like Mustang Ridge) and the Forest Service Building with the dormitory some of the needed revenue would be found. Do some not have meters and aren't being charged? We can see what we are using, but we don't know who all the other users, but it seems we are overpaying for the water we are using. There was a concern for fairness and that's what we want. Part of fairness is that its blind and not labeled. What you want and fairness are two totally different things. Mr. Davis said that on an annual basis they seem to be paying a higher expense. There are extra expenses for the system and those need to be looked at. The stumble for Dutch John Resort of the analysis is the unfairness of the proposal for the monthly sewer fees and the water for the five places that haven't been accounted for properly. He didn't understand the sewer philosophy and why things have changed with those expenses. There are commercial entities missing on the sewer list (many campgrounds only have water connections and not sewer connections.)

Dave McDonald of Dutch John Town Council spoke and said he agreed with Thompson that he wants to see it be fair. We need to cover monthly bills with the rate per Terry Smith's comments. He would like to add a few things to the resolution. We need good historical costs for the system for the past two years and then we need to sit down with a set of spreadsheets that will show all the costs. What are the actual costs for at least two or three years and we need to sit down with a set of spreadsheets and see if the policy will pay those costs, and he thinks getting Terry involved again is a good idea.

David Orr from Dutch John Resort also said thanks for the work that has gone on so far. He felt that the billing is lopsidedness of some of the accounts. The average cost of the water used is off as it's about a penny a gallon. The Residents pay ½ a penny per gallon and Dutch John Resort pays 1.75 pennies per gallon and Trout Creek Flies pays 1.1 per gallon, while the largest user only pays .3

of a penny, and that does not seem fair. Commissioner Tippetts asked about calendaring meetings or is the end goal enough. Commissioner Lytle said he had some ideas if we could get through the motion. With no further discussion the motion to have a product by April 2nd was voted on and approved by all. Commissioner Lytle said that the Monday night time is good if we did it every week or every other week from 6-7 pm to focus on this and get going forward and Mr. McDonald said we need the background information before the meeting. The attorney said that we can use account numbers only to protect Private Information. Mr. McDonald said that is a unit may be the more important information and not the historical usage based on years of discussion on this with Terry Smith. David Orr said that basing it on usage is the most fair way. Thompson has also talked with Terry and Mr. Smith is worried about being dragged into the middle of a political fight. Look at the numbers and go from there. His contribution is very valuable and hopes that Mr. Smith will be able to speak his mind.

Discussion And Consideration Of Resolution 19-03: A Resolution Changing The Water And Sewer Rates: The Resolution is not ready and so was not considered further as this will be tabled until after April 1st.

Discussion And Consideration Of Commissioner Duties and Responsibilities For 2019: Commissioner Asay brought up that Niel Lund had been overseeing the Victim's Advocate and it has now been moved to Commissioner Lytle. Commissioner Tippetts brought up the question of the Gun Range Committee having a Commissioner over it and he was willing to take over if needed and the others said they will still participate as they had all worked on it at one time or another. Commissioner Asay said that he had talked with the Manila Mayor about taking dirt out of the pistol range and using it for the landfill, but nothing has been formalized. Commissioner Asay read through the list of duties by Commissioner. Commissioner Lytle made the motion as read and then retracted. Commissioner Tippetts asked about the shared responsibilities and several items were pulled out and noted separately. Commissioner Lytle made the motion to accept the newest copy of the 2019 Assignments List as amended today. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Possible Cow Country Junior Rodeo Sponsorship For 2019: Commissioner Asay said that he thought we should consider continuing supporting this at the level we did last year from the Daggett Designation under Fund 23 and Commissioner Lytle agreed. A short recess was taken at 11:15 am and the Commission came back into session at 11:24 am. It was discovered that we were \$800 saddle sponsor last year. The dates were included and it's a good promotion for rodeo and they bring in a ton of people. Carrie Dickson gave input on Parliamentary procedures again, so Commissioner Tippetts seconded Commissioner Asay's motion to continue the Sponsorship this year. All were in favor and the motion carried.

Discussion And Consideration Of Possible Comments For BLM Pipeline Green River Access Proposal: Jerry Steglich asked who was pushing this and Commissioner Lytle said that the fishing guides do pickups and the BLM wants to do some signage. Mr. Steglich had received the chamber email but not had a chance to read it yet. The email and associated information were opened and reviewed on the large screen. The proposed action is to designate a motorized access route, parking area and river access for the C Section of the Green River. Each person can make individual comments or the Commission can make formal comments. It says they reviewed our general plan and it was silent and didn't conflict with our plan. Commissioner Lytle said this was a no-brainer and we should send a letter to thank them for involving us. It is a primitive boat ramp

allowing people to back a trailer into the water. Commissioner Tippets made a motion that the County Commission write a letter showing our support of the Green River Section C Boat ramp and access road and have Commissioner Lytle write the letter. Commissioner Asay seconded the motion. All were in favor and the motion carried. Carrie Dickson gave more instruction on parliamentary procedures.

Commissioner Tippets made the motion to adjourn at 11:44 am.

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/s/ Jack Lytle

/s/ Brian Raymond

/s/Matt Tippets

/s/ Randy Asay