

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, March 19, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay and Matt Tippetts were present, and Commissioner Lytle was late due to picking up the County Attorney, Chad Woolley, from the Dutch John Airport. Clerk/Treasurer Brian Raymond was also present. The meeting was called to order at 9:15 a.m. by Commissioner Asay.

Also present: Chris Clark of Uintah Engineering, Jason Blankennagel of Sunrise Engineering, Trevor Brooksby, Sgt. Travis Dupaix, Thompson Davis,

Issue Updates: Commissioner Asay said that we had received a plaque from the Junior Cow Country Rodeo for our support and they also gave us some candy. We are happy to be a support for this activity as it reflects the culture that has been part of our County for a very long time.

Citizen Comments: There were no comments

Approve Minutes: The draft Minutes from the March 12, 2019 Commission Meeting and Public Hearing were available from the Clerk/Treasurer's Office. Commissioner Tippetts motioned to accept the Minutes for the Tuesday, March 12, 2018 Commission meeting. Commissioner Asay seconded the motion. All were in favor. The motion carried.

Commissioner Tippetts motioned to accept the Minutes for the Public Hearing held the evening of March 12, 2019 concerning the Planning and Zoning Map. Commissioner Asay seconded the motion. All were in favor. The motion carried.

The Open Invoice Register Was Presented For Review And Approval: The Invoice Register of March 18, 2019 for \$13,332.61 was prepared by the Auditor/Recorder's Office. Commissioner Asay made the motion to approve the Invoice Register. Commissioner Tippetts seconded the motion to accept the Invoice Register of March 18, 2019 in the amount of \$13,332.61. All were in favor. The motion carried.

Disbursement Listing: The Auditor/Recorder's Office provided the Disbursement List.. Commissioner Tippetts made the motion to accept the County Disbursement Listing dated March 12 through March 18, 2019 in the amount of \$112,395.53. Commissioner Asay seconded the motion. All were in favor. The motion carried.

Cash Summary: Commissioner Asay made the motion to approve the Cash Summary Report for March 18, 2019. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

Correspondence: Commissioner Tippetts said that he attended the Dutch John Planning and Zoning Meeting last night and the packet of information was only available for a couple of hours before the meeting, so the Public Hearing was continued until next week, There was also a Water Committee Meeting last night, and they had three proposals presented. They were discussed, but they were not in writing for us to review, and Commissioner Asay said as long as they are moving forward, it is a good thing. Commissioner Tippetts said the Conservation District received a nice award from the State for their efforts to assist the County in controlling weeds. The State also awarded us an additional \$4,000 in funding for weed control.

Commission Calendar Review: Commissioner Tippetts said that tonight is the EMS/Fire District Meeting and also the ROI Meeting with Jordan of Emery County. Mr. Raymond said that tomorrow is the CIB Tutorial, and the Aging Meeting was cancelled. Commissioner Asay said it would be on Thursday. Commissioner Tippetts said that there is a Phone conference call with Zions on Thursday at 2 pm and there is also the Shooting Range Committee Meeting that he will be attending.

Policy And Legislation Items from the Posted Agenda:

Discussion And Consideration Of Business License Applications for Creative Fishing Adventures, Twisted Timber/Rocky Ridge Outpost, Conquest Expeditions, and DL

Dirtwork: Commissioner Tippetts made the motion to approve the business licence's for Creative Fishing Adventures, Twisted Timber/Rocky Ridge Outpost, Conquest Expeditions and DL Dirtwork. Commissioner Asay seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Proxy For Sheep Creek Irrigation Company Annual Meeting To Be Held On March 30, 2019: Commissioner Tippetts said he would be unable to attend the meeting and motioned to assign Commissioner Asay to vote the Proxy. Commissioner Asay said he was willing to do that and then seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Approval Of Digital Version Of The Daggett County Zoning Map: Commissioner Asay noted that Commissioner Lytle was on his way, so after we do this item we may take a recess. Commissioner Tippetts said that he attended the Hearing last week, and the Planning Commission and IT/GIS staff person Kym Slagowski have worked hard to get the map to this point and he motioned to approve the map. Commissioner Asay seconded the motion. The Clerk/Treasurer said he had communicated with Attorney Niel Lund, and this will require an Ordinance to finalize the approval, but he was unable to get it prepared for today's meeting. The Commission can go ahead and approve. All were in favor. The motion carried.

Commission meeting was recessed at 9:37 am. Commissioner Lytle and Chad Woolley came to the meeting, and the meeting went back into session at 10:04 am and a brief review was done for Commissioner Lytle's benefit.

Discussion And Consideration Of Use Of Remaining Dutch John Water Tank Funding: Commissioner Lytle introduced Trevor Brooksby, the System Operator, and Chris Clark of Uintah Engineering who was the Engineer for the project. Mr. Clark said that we switched out the disinfection system and the State would like us to close out the funding that we had received and complete the project. There is a certain amount of money left and it has to be used for water improvements. Mr. Clark said that the Bond transfer was once a consideration for the use of this money, but he's getting the impression from the State that this may need to be done within the next couple of months, and asked if the transfer be ready in that amount of time. Commissioner Lytle said that there are still some engineering fees that need to be paid, but that should only be between \$1,000 to \$2,000 and the estimates are generous. Commissioner Lytle motioned to accept the funding request as provided by the Operator and the Engineer. Commissioner Tippetts seconded the motion. Commissioner Lytle asked if we had a functional heating system, and Mr. Brooksby said that it works, but it is going to need to be repaired annually if not replaced. Commissioner Lytle said that he would like to save this for the last project in case the transfer ever becomes a possibility, and so the

motion was amended to allow the bill for the Bond transfer to come out of this money in the event it is needed. Mr. Clark said that he had an impression that they wanted to get it done within the month, but the State's Engineer is gone and so everything is up in the air at the moment. Commissioner Lytle motioned to approve this to prioritize the list, so that if the opportunity to turn the system over to the Town of Dutch John, that the transfer funding coming from these funds. Commissioner Tippetts seconded the motion as long as we make sure that we don't lose any funds. All were in favor. The motion carried.

Discussion And Consideration Of Presentation Of Final Trails Master Plan by Jason Blankenagel With Sunrise Engineering: Commissioner Asay gave Jason Blankenagel of Sunrise Engineering the floor, and he explained that this is the final version unless there are any big problems found. Commissioner Lytle pointed out some issues with the Table of Contents. Mr. Blankenagel said the Plan is creating some synergy as the Town of Manila is working to build a Trails Committee, and the Forest Service is excited to have the document to work with the Towns and County. They looked at connections, what the public wanted, and what was feasible. There are lots of short dead end trails so it was looked at ways to connect these trails and other roads for people to enjoy. The paddling trails are a big thing for the future, and the State Office of Outdoor Recreation is excited and working with the Chamber on this. It was brought up that the planned dock could provide cliff jumpers and bridge jumpers easier access and this should be discouraged. The Engineering Firm has looked for other ways to get funding, and the plans are to apply for grants next year. Commissioner Lytle asked about ATV usage towards Little Hole, and that really hadn't been considered, but they had some discussion about going up other directions. Manila residents want to get on the mountain by ATV from Manila and so that is a big deal, and they looked at going to Conner Basin and maybe also using the Carter Military Trail, but it is roadless with existing roads, so that is a challenge. But, if you tie it into existing disturbances, it might be easier. Signage and maps were identified as a priority as many surveyed people did not know where to go. There is some work needed to reopen closed trails and they need partners to help maintain the trails, as the Forest Service does not have money for that. The Implementation Plan identifies partners including the Towns, the County and private businesses. They would like the County to adopt the Trails Master Plan, as a part of the General Plan, or as a stand alone plan. Mr. Blankenagel asked if the County wanted this to go to the Planning Commission, and the Commissioners were in favor of that happening. There was a discussion and it was suggested that there be a Trails Coordinator hired to help with implementation. It would be important to have this person sit on the Trails Committee and help coordinate things. The Chamber would probably like to be involved, so we just need to identify a volunteer or paid person that will help keep the focus on moving forward. The Forest Service isn't willing to take on anything new, so they want guarantees that things will be maintained before they approve anything new. Commissioner Tippetts said that he feels the investment in the person would bring new revenue that would pay us back for the investment. If there are any changes that need to be made, please let us know. Commissioner Lytle asked about the presentation of this plan to the SCIC, and it is scheduled for the first week in April, so the changes and approval should be done before that meeting. Commissioner Lytle motioned to accept the final draft as provided and the true review will occur through Planning and Zoning and Public Hearings. Commissioner Tippetts seconded the motion, with the note that we need to look for potential funding for a Trails Coordinator. All were in favor. The motion carried.

Discussion And Consideration Of Section 5 Employment Categories, Of The Daggett County Policy And Procedures Manual And Discussion And Consideration Of Section 21, Purchasing , Of The Daggett County Policy And Procedures Manual: Commissioner Lytle said

that his discussion with the State was that the wages received made the Commission eligible for benefits, even if they were considered part-time. Commissioner Asay said that people should realize that the Commission job takes all the time people can give it. Without Keri Pallesen able to attend, it was motioned by Commissioner Lytle to table these items. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

Closed Session For Discussion: There was discussion that the RDA Closed Session could have been on the Agenda so that there could have been discussion about the potential sales affected by the Town's planning decisions last night. It was asked that this item be on the Agenda in the future. Commissioner Lytle motioned to go into Closed Session at 11:07 am for the purpose of real property purchases and litigation. Commissioner Tippetts seconded the motion. Commissioner Lytle voted "Aye", Commissioner Tippetts voted "Aye" and Commissioner Asay also voted "Aye".

The Commission came out of Closed Session at 12:27 pm.

With no further business, Commissioner Lytle made a motion to adjourn. Commissioner Tippetts seconded the motion. The meeting was adjourned.

/s/ Jack Lytle

/s/ Brian Raymond

/s/Matt Tippetts

/s/ Randy Asay