

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, March 26, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present. Sheriff Erik Bailey and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:04 a.m. by Commissioner Asay.

Also present: Chuck Bennington, Bret Reynolds of CIVCO Engineering, Mike Haslem of Morgan Pavement, Jesse Platt, Thompson Davis, and David Orr

Issue Updates: Commissioner Lytle said he went to the Dutch John Water and Sewer and Rates Meeting last night and they are cautiously optimistic that things will be ready for next Tuesday.

Citizen Comments: There was no discussion.

Approve Minutes: The Minutes from the March 19, 2019 Commission Meeting, and the March 19, 2019 Commission Local District Workshop, were available from the Clerk/Treasurer's Office. Commissioner Lytle motioned to accept the Minutes for both meetings. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

The Open Invoice Register Was Presented For Review And Approval: The Invoice Register of March 25, 2019 for \$64,719.40 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts made the motion to approve the Invoice Register. Commissioner Lytle seconded the motion to accept the Invoice Register of March 25, 2019 in the amount of \$64,719.40. All were in favor. The motion carried.

Disbursement Listing: The Auditor/Recorder's Office provided the Disbursement Listing. Commissioner Tippetts made the motion to accept the County Disbursement Listing dated March 19 through March 25, 2019. Commissioner Lytle seconded the motion. All were in favor. The motion carried.

Cash Summary: No Cash Summary was available.

Correspondence: Brian Raymond said there are two items in the packet. The first was a letter received about the possible delisting of Grey Wolves (that are currently listed on the Endangered Species List). Commissioner Lytle said the proposal will take some time to review, and he is in favor of this happening. The next item was a schedule snafu as the UDOT Meeting conflicts with the UAC Meeting. Mr. Raymond will work to get it rescheduled and let James Olsen know that we are having issues. Commissioner Lytle wanted UDOT to know we appreciate the work being done in our county. Bret Reynolds noted that there is a call-in meeting for the Hwy 43 Project on Wednesday. Commissioner Asay said there is a call-in meeting for Public Lands, and will forward the email to Commissioner Lytle.

Commission Calendar Review: Commissioner Lytle said there is a UBAG Meeting on Thursday, and Commissioner Asay has a Board of Health Meeting tomorrow at noon. Tonight is the Dutch John Public Hearing for Planning and Zoning. Commissioner Tippetts and Commissioner Lytle said they will be attending and commenting.

Policy and Legislation Items:

Accept, Open, and Review Bids For Manila Airport Runway Preservation Project: The time was turned over to Bret Reynolds of CIVCO Engineering for the Bid Opening. Mr. Raymond opened the bids and noted that there were four bids received all before 9:00 am. The following Bids were received:

Bonneville Asphalt's bid was:	\$184,629.00
M & M Asphalt's bid was:	\$126,077.37
Morgan Pavement's bid was:	\$135,234.92
Maxwell Asphalt's bid was:	\$281,294.00

Discussion And Consideration Of Business License Applications for American Land & Leisure; AT&T Corp; Bridger Valley Electric Association; Cedar Springs Marina, Cove Storage, Green River Glass & Lock; Monty's Fishing Service; SavOn Propane; Union Telephone; Walton Feed, Inc.; White Water Canoe; William H Smith & Associates: Commissioner Tippets made a motion to approve the business license applications as stated **a. through l.** Commissioner Lytle seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Business License Applications For Jones Paint & Glass: Commissioner Asay asked about this, and Mr. Raymond said that they had received everything but the UPP payment or statement. Commissioner Tippets motioned to approve the Business License conditional upon receipt of all the paperwork. Commissioner Asay seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Surplusing A Ford F-250 Instead Of The Dodge Ram 3500: Commissioner Asay gave Jesse Platt, of the Maintenance Department, the floor. The Maintenance Department would like to acquire the Dodge Ram as it is more capable for the things that need to be done like hauling and moving boats, etc. There would be a price difference as the Ford is only worth \$19,150 with the snow plow, and the Dodge is valued at \$23,934. The difference in the two would be worth it and the difference would be \$4,784. It was asked if the Maintenance Department had the money in their Budget to pay the difference, and Commissioner Asay said he was told it could be done in payments. Commissioner Lytle asked if we have to pay wages to an Operator or just the rental fee from the Road Department for using the vehicle in the past. Commissioner Asay said that we had used it and supplied the Operator. The Ford is a ¾ ton and the Dodge is a 1 ton, which makes the towing easier. The Dodge has been advertised around town, but has not been placed on the website yet. No bids have been received yet, but there has been interest. The bidding closes the 9th of April. Commissioner Tippets said he thought that the benefits of the Dodge would be worth the cost to the County. Both have full beds and additional seating. Commissioner Lytle motioned to go forward with transferring the Dodge to the County and to sell the Ford. There would be a need to open the Budget and allocate the funds as needed. Commissioner Tippets seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Application For Daggett County Enterprise Zone: Mr. Raymond said that we have had an Enterprise Zone for the past 10 years but it expired on December 31, 2018. The application and information are included in the packet, as is some information on Incentive Optimization. Mr. Raymond said it is a good idea to do the application before the end of year or even before any Interim Legislative Sessions, as Senate Bill 200 may come back in some form. It does require some work on our Economic Development Plan. Commissioner

Tippets motioned to move forward with a Resolution from the Commission and make an assignment to the Economic Board to develop a plan and apply for this new period of time. Commissioner Lytle seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Ordinance 19-03: An Ordinance Adopting the Daggett County Zoning Map: Attorney Niel Lund said that he hasn't had a chance to finish this and will have it ready for next week. Commissioner Asay asked if the notice had been sufficient, and he thought that it was.

Discussion And Consideration Of Challenge Cost Share Agreement Between Uintah County, Daggett County & USDA Forest Service For Grooming Snowmobile Trails: Commissioner Asay brought this up, and Attorney Niel Lund asked how it works for payment. Mr. Raymond said that in the past we have always been given an invoice from Uintah County if we used the groomer. It is a five-year Agreement that will be put in place by approving this agreement. Commissioner Lytle motioned to move forward with the Agreement as in the past. Commissioner Tippets seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Bid Award For Manila Airport Runway Preservation Project: The time was turned over to Bret Reynolds of CIVCO Engineering, and he produced a chart on the screen showing the bid contents. Bret said he did his review of all the bids. The State was willing to go to the higher amount to keep the ratio, so the County would have to come up with an additional \$1,900. Commissioner Lytle moved to approve the bid of M & M Asphalt contingent on the State approving everything and maintaining the funding ratio. It was asked about the contract and thought that it should be reviewed for approval, but the Attorney said it could be included in the motion to approve it, as long as there aren't any problems with it. Commissioner Lytle amended his motion and included conditional approving the contract based upon a positive review by the attorney in his motion. Commissioner Tippets seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Section 5 Employment Categories, Of The Daggett County Policy And Procedures Manual: Commissioner Asay went to see if Keri Pallesen was here this morning, and she was not here yet. Commissioner Asay asked if everyone was comfortable with the wording of this section now, and Commissioner Tippets asked about 5.2.1 which was three quarters of the way through the section, and if he had interpreted it correctly. There was some discussion amongst the Commissioners regarding different circumstances. Commissioner Lytle motioned to approve Section 5, Employment Categories of the County Policy. Commissioner Tippets seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Section 21, Purchasing , Of The Daggett County Policy And Procedures Manual: Commissioner Asay said he was not comfortable with finalizing this without some additional input from Keri Pallesen. There needs to be some more discussion on the Purchasing Agent information. It will be put on the next Agenda.

Closed Session For Discussion Of Potential Litigation: There was no appeal and the RDAs motion was dismissed and there is nothing still going with the lawsuit. The motion was made to go in and out of Redevelopment Agency by Commissioner Lytle and seconded by Commissioner Tippets. All were in favor. The motion carried.

Commissioner Lytle made a motion to go into a Closed Session of the RDA for discussion of Land Sales at 10:35 am. Commissioner Tippets seconded the motion. A roll call vote was taken:

Commissioner Lytle voted “Aye”; Commissioner Asay voted “Aye”; and Commissioner Tippetts voted “Aye”. All were in favor. The motion carried.

Motion to go back into Open Session at 1:06 pm by Commissioner Lytle. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

With no further business Commissioner Lytle made a motion to adjourn at 1:07 pm.

/s/ Jack Lytle

/s/ Brian Raymond

/s/Matt Tippetts

/s/ Randy Asay