

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, June 4, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present. Sheriff Erik Bailey, Attorney Niel Lund and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:10 a.m. by Commissioner Asay.

Also present: Tyson Todd of SITLA (School Institutional Trust Land Association), Christian Colovich, Barry Colovich, Traci Wieman, Matt Lucas, and Jesse Lassley

Issue Updates: Commissioner Asay asked if there were any issue updates and Commissioner Lytle brought up the Notice for the upcoming Public Hearing on June 17th. Clerk/Treasurer Brian Raymond included the Notice that he is planning on sending out to the utility users in their bills and wanted to know if the Commission wants the Budget included. Commissioner Lytle said that he was okay with that since it is part of the transparency. Attorney Lund also said it would be a good idea to put the Bond Payment on the Notice being sent out. There are two other items that show what is coming out of the Bond, and the Commissioners thought this would be a good idea also. Commissioner Tippetts said if this information was all listed, it would give the people a chance to review it before coming to the Public Hearing. Brian Raymond said he would also post it on the web site. Commissioner Asay said that we had received a comment letter in an email from Thompson Davis, and Commissioner Lytle recommended going forward with what we proposed and see what else comes up in the Public Hearing. Commissioner Lytle asked about the hook-up fees for sewer and water and said we need them to be reflective of our costs. Mr. Lytle also asked the County Attorney Niel Lund to prepare the Ordinance/Resolution for the water change.

Commissioner Tippetts said he talked with Amy Williams last night about the Dutch John Public Hearing, but the Hearing is next week, and not last night as that was more of a work meeting. Commissioner Tippetts said he would plan on attending their Public Hearing. Commissioner Tippetts said he had a report from the Realtor on the Jail on what they've done the past month, but there wasn't a lot of activity. Commissioner Lytle said we should try talking to UBTech to use the facility for training. Corrections are still struggling to keep officers and it could be a Statewide Training Facility to train more officers. Commissioner Tippetts said it sounded like a good idea and we should see what we need to do to get the process started. We need to look at options and maybe even the medical marijuana could be considered. Commissioner Asay said we should look at that proposal. The Sheriff said that a Biologist said that there would need to be some changes to do the grow facility, but not that many, as the water and drains are all in place. Mr. Colovich of Colorado said he was here for something else, but said that he had done some studies in Colorado and it could be very profitable for the County, but there are considerations that need to be examined. There are some considerable costs and issues involved with setting this up but it would be a good idea to look into the matter.

Citizen Comments: Commissioner Asay asked for comments and no one responded.

Approve Minutes: The draft Minutes from the May 29, 2019 Commission Meeting were available from the Clerk/Treasurer's Office. Commissioner Tippetts motioned to approve the Minutes of the Wednesday, May 29, 2019 Commission Meeting. Commissioner Lytle seconded the motion. All were in favor. The motion carried.

The Open Invoice Register Was Presented For Review And Approval: The Open Invoice Register of May 31, 2019 for \$33,532.92 was prepared by the Auditor/Recorder's Office. Commissioner Asay asked Commissioner Lytle what an Amman Actuator does and it is an electronic

device. He replied that there are 8 or 10 of them that open and close the valves in the Water Treatment Plant. There is one that needs to be replaced. It's Construction-In-Progress for the Water Treatment Plant and is part of the grant that we had approved. Commissioner Lytle made a motion to approve the Open Invoice Register of May 31, 2019 in the amount of \$33,532.92. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

Disbursement Listing: The Auditor/Recorder's Office provided the Disbursement Listing. Commissioner Lytle made a motion to accept and approve the County Disbursement Listing dated May 28-May 31, 2019 in the amount of \$49,220.04. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

Cash Summary: A Cash Summary dated June 3, 2019 was provided by the Clerk/Treasurer's Office. Commissioner Lytle asked about the Fund 33 and Fund 81 again, as he had the same questions as last week. Commissioner Tippetts made the motion to acknowledge receipt of the County Cash Summary dated June 3, 2019. Commissioner Lytle seconded the motion. All were in favor. The motion carried.

Purchase Orders: No purchase orders were presented for today's meeting.

Correspondence: Attorney Niel Lund said we had received an email from Johnnie of UCIP (Utah Counties Indemnity Pool) with some options for meeting the requirements of HB 163. The second option would be easiest and could be adopted as is, while the first option would take some work and require double checking to see if there are no conflicts with the current policy. It was added to next week's Agenda.

Commission Calendar Review: Commissioner Lytle asked when the next UBAG meeting is, and it is Thursday morning at 9:30 am. Commissioner Asay we need to have another representative from Daggett County is needed, as Brian Raymond has been unavailable. Commissioner Lytle and Commissioner Tippetts will talk with respective Mayors from Dutch John and the Town of Manila about seeing if they have anyone willing to participate in the UBAG Meetings and especially the RLF (Revolving Loan Fund) Board. Commissioner Tippetts said he will attend the Hearing next week for the Zoning Map in Dutch John, and the Hearing on water and sewer rates on the 17th. Commissioner Tippetts said there is an Economic Development meeting on Thursday, the Soil Conservation District on June 12th, and the Chamber of Commerce Meeting on the 20th.

Weekly Budget Review: Commissioner Asay noted there were no formal Budget items.

Policy and Legislation Items:

Discussion and Consideration Of Salary Adjustments For Kym Slagowski And Jesse Platt: Commissioner Asay said both of these were within the original Budget and will help them be more in line with their wages within the Wage Study. Commissioner Lytle motioned to approve the salary adjustments. Commissioner Tippetts seconded the motion. All were in favor. The motion carried. Commissioner Tippetts noted that both are very reliable and their duties are increasing, and it's allowable within their current Budget. Commissioner Lytle asked when it would be effective, and Commissioner Asay said it would be the next pay period after Commission approval.

Discussion And Consideration Of Ordinance 19-06: An Ordinance Amending Daggett County Code Title 8 Chapter 15 - Short -Term Rentals: Attorney Niel Lund said he had prepared the Ordinance and the clean copy that is in the packet is Appendix A. Commissioner Tippetts asked about the limitation to 5% of Conditional Use Permits in Daggett County and he found it under letter K under 8-15-3, and it also limits it to five per owner. He feels this is a better Ordinance than what we had and he is in favor of it. It will help bring in more visitors and revenue. Commissioner Tippetts motioned to approve Ordinance 19-06. Commission Lytle seconded the motion, and said he appreciated the efforts of the Planning and Zoning Commission. Commissioner Asay shared that he was also in favor and thought they had done a good job of looking at this. All were in favor. The motion carried.

Discussion And Consideration Of Resolution 19-07: A Resolution Adopting The Daggett County Trails Master Plan: Commissioner Lytle said this should be part of the Resource Management Plan (RMP)/General Plan and there was a lot of discussion about it not being adopted as a part of the RMP and General Plan. Mr. Raymond said that in his discussions with Jason Blankenagle and Bret Reynolds it needs to be adopted now as Standalone Trails plan while we work on getting it approved to be an Addendum to the RMP and General Plan. Attorney Niel Lund said this is not a final living document and is not finalized. It was pointed out that it is complete and was approved by the Planning and Zoning Board as it is written, although it can be changed if needed in the future it is a little cumbersome. Commissioner Asay said we need to get this done as soon as we can for the trail funding being worked on.

Tyson Todd of the State Institutional Trust Lands Administration (SITLA) from the Vernal Office spoke to his agencies and work on this as recreation is not really part of their fiduciary responsibility. Mr. Todd said he will be presenting to the SITLA Board tomorrow, and he will carry the information shared today to them. Mr. Todd invited the Commissioners to come. Mr. Todd also asked if there was anyone leading on the County's efforts, but Commissioner Lytle said that role hasn't really been filled yet or the Committee formed but we are working on it. The plan is a start and it is anticipated that there will be collaboration with all the agencies that own land within the County.

There was further discussion regarding amendments to the Resolution, and changes were made until a final copy was prepared for review by the attorney. Attorney Lund was thanked for his efforts to amend the Resolution. Commissioner Lytle motioned to approve the amended Resolution 19-07 with the intent to adopt that plan into the General Plan under the County Resource Management Plan. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

Discussion and Consideration of Washington DC Report Presented By Bob Weidner: Mr. Weidner never showed up so no report was given.

Closed Session: Discussion And Negotiation Of Possible Land Sales: Motion made by Commissioner Lytle to go in and out of RDA. Commissioner Tippetts seconded the motion. All were in favor. The motion carried. Commissioner Lytle made the motion to go into Closed Session for the purposes of Purchase, Exchange or Lease of Real Property. Seconded by Commissioner Tippetts. Roll Call vote was taken and Commissioner Lytle voted "Aye", Commissioner Asay voted "Aye" and Commissioner Tippetts voted "Aye". The motion carried.

After coming back into Open Session at 1:47 pm, there was nothing further to consider. Commissioner Asay motioned to adjourn at 1:48 pm.

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/s/ Jack Lytle

/s/ Brian Raymond

/s/Matt Tippets

/s/ Randy Asay