

Minutes of the Meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, July 21, 2020** in the Commission Chambers at the Daggett County Courthouse and through electronic means. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present in person. Attorney Niel Lund, Sheriff Erik Bailey and Clerk/Treasurer Brian Raymond were also present in person. Auditor/Recorder Keri Pallesen briefly attended by electronic means. The meeting was called to order at 9:04 am by Commissioner Asay.

Present electronically: Kym Slagowski, Bart Jensen of Jones and DeMille Engineering, Bret Reynolds of CIVCO Engineering, and Jake Garfield of UAC; Present in-person: Shiloh Dupaix, James Olsen, Corey Auger and Lane Harris of Utah Forestry Fire and State Lands, plus Kym Slagowski came in for part of the meeting.

Approve Minutes: Minutes for the June 23, 2020 Commission meeting were provided by the Clerk/Treasurer's office. Commissioner Lytle noted a couple of typos in the 2nd Purchase Order discussion and in the COVID Grant discussion there was an "o that should be 0 Commissioner Lytle motioned to approve the June 23, 2020 Commission meeting minutes as corrected. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Issue Updates: Commissioner Asay asked the Sheriff if he had any comments for EMS as he had prepared a well done letter for the Commissioners. The Sheriff said he has changed the supervising physician from Dr. Tubbs to Dr. Najm of Sweetwater Memorial and so the protocols have been updated and there is no monthly fee. He would like to send a few people to the August EMT Course if anyone can get signed up. None of the previous class of four were able to be tested yet. The state boards are still trying to figure out how they are going to handle this class. The Sheriff requested an elected officials meeting for input on how we handle CEM. The interviews for Sergeant will be held tomorrow. There were eight applicants and five that will be interviewed. The weekend was fairly calm in Daggett County, but there were some incidents around us. We are using Uintah County Search and Rescue and will try to regroup Daggett County Search and Rescue this fall.

Corey Auger of Forestry Fire and State Lands and Fire Warden reported that there have been several small fires and they are hitting them hard and quick to keep from having to create large man camps. Allen Fire was started by lightning and the Forest Service is managing the fire currently. The Cottonwood fire was 17.8 acres and was downgraded to Type 5 and is fully contained, but being monitored. The Green Lake fire was a lightning caused fire and with water drops is now contained and being monitored. There are resources here that we are trying to hold onto. Moisture is down and things are starting to take off. If we had to dispatch from Moab like they were talking about a couple of years ago it would have been a challenge. Corey was going to ask Daggett County if they wanted to join Uintah and Duchesne County for Fire Restrictions, but the State has already signed it for restrictions on private and State lands. Locations where there is running water are exempted. No fireworks are allowed in the unincorporated areas of the County, but Corey wasn't sure what the towns have enacted. Waivers for fires, sparking equipment, etc. can be issued if they meet certain restrictions. The Forest Service does not have any restrictions at the moment except they never allow fireworks. BLM has talked about restrictions, but hasn't implemented yet. Copies of the restrictions were provided and Corey was asked to send it to Geoff Liesik and he already has it, but we need to make sure he includes Daggett County. Lane Harris was introduced as Corey's assistant.

Uintah County has 62 coronavirus cases with 31 active and Duchesne has 48 cases and 33 are active. Sweetwater has 140 with 10 probable and 105 recovered and 1 death. Uinta County, Wyoming has 164 cases with 38 probable. Moffat has 18 cases with 5 active. Unofficially there is one positive in Dutch John, but not sure if that will be reported to Daggett or somewhere else and

several contacts of this person have been tested and results are not available yet. Face masks are not required, but if you feel you need one wear one.

Commissioner Tippetts said there is nothing new to report on the jail. Shiloh Dupaix had talked with Amy McDonald and she is trying to track down shape files for Kym Slagowski.

Citizen Comments: Commissioner Asay asked for comments and James Olsen said that he thought the Commission was doing a great job!

The Open Invoice Register Was Presented For Review And Approval: The Open Invoice Register of July 16, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Lytle motioned to approve the Open Invoice Register dated July 16, 2020 in the amount of \$53,015.78. Commissioner Tippetts seconded the motion. All were in favor. The motion carried. Commissioner Lytle brought up the Capital Outlay and Fund 28, but everything seemed okay.

Disbursement Listing: The Disbursement Listing for July 11-16, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts motioned to acknowledge receipt of the Disbursement Listing for July 11 through July 16, 2020 in the amount of \$75,078.77. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Cash Summary: The Cash Summary dated July 20, 2020 was available for review. Commissioner Lytle asked about Fund 17 if it's reimbursable and Mr. Raymond said it is. Commissioner Asay asked about Fund 30 and it is also waiting for reimbursement. Mr. Raymond explained that the items approved in June had to be paid in June before the end of the State Fiscal Year, so the reimbursement will be coming. Commissioner Tippetts noted that the weed fund is in the black and another reimbursement for \$17,000 has been requested. Commissioner Lytle motioned to acknowledge receipt of the Cash summary for July 20, 2020. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Purchase Orders: There was one purchase order that was addressed by Kym Slagowski. This is for remote access for the Tax Roll from Zero Trust, so people and companies can get the information remotely in a safe, secure manner. There is a fee for them to have this access to help pay the fee we have to pay. Kym said our cost is \$7,293.75. There were other vendors that wanted \$27,000 and \$14,000.

Commissioner Lytle made the motion to approve Purchase Order #507 For Beyond the Trust Corporation for \$7,293.75. Commissioner Tippetts seconded the motion. All were in favor of approving Purchase Order #507 and the motion carried.

Correspondence: Commissioner Asay said that he and Commissioner Tippetts met with Dutch John this past week and overall it was a positive thing and a productive meeting.

Commissioner Asay brought up that Geoff Liesik is taking a position with Uintah County at the end of the month, so he won't be able to help us for a couple of months. He may be able to help in a couple of months, but he's not sure. The Fire restriction has gone out. Looking at getting an electronic billboard out here and it is not known if Dutch John or Manila has any restrictions.

Attorney Niel Lund said we need a closed session and also need to go in and out of RDA at some point in time.

Calendar Review: Commissioner Asay has a board of Health meeting in Altamont tomorrow. The Courthouse will be closed on Friday for the 24th of July. Commissioner Lytle asked

about a TriCounty Health meeting on Thursday, but nobody was really sure? The Public Lands meeting on the 24th was questionable.

Policy and Legislation Items:

Discussion And Consideration Of A Business License For STRATA Networks:

Commissioner Asay said we have a business license for STRATA Networks. Commissioner Lytle made the motion to approve the business license for Strat Networks. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Board Of Change Order #2 For Manila Airport

Lighting Project: Commissioner Tippetts asked Bret Reynolds to give some details for the change order. We had to do a change order for the regulators for the PAPI lights and got 2 of the four working and now this is to compensate the contractor for getting the PAPIs running and the State has looked at it and is good with it. This will come out of the Contingency and the County will have to pay the 10%. Can we use that contingency on the Dutch John project, but Bret thought maybe we could, but he is waiting to get the AWOS finished and then he'll approach the State about it. The AWOS form was sent to DBT and we are waiting for everything to be completed.

Commissioner Lytle made the motion to approve Change Order #2 For the Manila Airport Lighting Project for \$6550.10 and 10 % will be the responsibility of the County. Commissioner Tippetts seconded the motion. All were in favor of approving Change Order #2 and the motion carried. Bret said he is working on things for the runway preservation project and the Dutch John Apron Expansion project.

Discussion And Consideration Of Surplussing The North Star Pressure Washer From The Road Department: Commissioner Asay turned the time over to James Olsen and he stated that they had purchased a new pressure washer and this one could be made available for County departments to use as needed. It could be sold, but James said the Road Department was willing to donate it to the County. It was purchased with B Road funds.

Commissioner Lytle motioned to surplus the Road Department North Star Pressure Washer. Commissioner Tippetts seconded the motion. All were in favor of surplusing the Pressure Washer and the motion carried. It's 120, but 30 amp and there should be something in the maintenance department where it can be used. It will be used for County purposes.

Discussion And Consideration Of Privacy Or Security Event Liability Limits:

Commissioner Asay said that Kym Slagowski had talked with UCIP and she felt that the current coverage was sufficient. It was just a note on the record that we will stick with the current coverage.

Discussion And Consideration Of Facility Use Forms And Liability Risk Levels:

Clerk/Treasurer Brian Raymond said he and Attorney Niel Lund had worked on this and sent several versions to Utah Counties Indemnity Pool (UCIP) and they only had a few small changes. Mr. Raymond explained that they had condensed the forms from three pages to two and worked on the Risk Matrix and condensed the Risk Levels from five or six to three as a recommendation, while looking at the actual events. Mr. Raymond said that he was trying to simplify things and not to have as much to come to the Commission for Consideration. In the past rodeos were \$1,000,000 / \$1,000,000 and this is \$1,000,000 / \$2,000,000 for non-professional and \$2,000,000/\$3,000,000 for professional rodeos like the PRCA. Mr. Raymond thought the mediums were changed to moderate, but it didn't seem like the latest version was provided. Commissioner Tippetts asked about doing this

as UCIP recommended it, but Mr. Raymond pointed out that the most common use of the pavilion is for Outdoor Reunions, which are at the moderate levels and it was already determined that the Commission did not want to require insurance for these types of activities. The different levels of insurance were briefly discussed and Mr. Raymond said he would do some research on what the cost of additional coverage would cost for next week's meeting.

Closed Session: Commissioner Lytle made a motion to go in and out of Redevelopment Agency (RDA) at 10:36 am. The motion was seconded by Commissioner Tippetts. All were in favor and the motion carried.

Commissioner Lytle made a motion to go into Closed Session for the Purpose of Purchase, Exchange, Or Lease of Real Property at 10:37 am. The motion was seconded by Commissioner Tippetts. A Roll Call vote was taken and Jack Lytle voted "Aye", Matt Tippetts voted "Aye", and Randy Asay voted "Aye" so the motion carried.

Commissioner Lytle motioned to come out of Closed Session and go back into Open Session at 11:12 am. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Possible Changes Of Allocation Of State PILT

Payment: Clerk/Treasurer Brian Raymond said he and Niel had talked about this and Brian had also talked with Jake Garfield of the Utah Association of Counties (UAC) who got on the internet to be a part of the meeting electronically.

The discussion brought out that although we originally thought that the money had to go into a Special District, the State Code does not require that. Not putting the money directly into a district could negatively affect our Federal PILT payment. There was discussion about DWR PILT money and this is State PILT that is actually Mineral Lease money, which is why it could affect our Federal PILT. It wasn't clear if it had already reduced our Federal PILT funds which actually went up a little this year to approximately \$142,000. There was discussion that there may be a legislative fix in the future, but for now if it is thought that "State PILT" needs to go into a district to avoid lowering Federal PILT. The Feds are supposed to look at A and B and see which gives us more, but we don't know which side of the formula they used. We need to provide some documentation before December 31st if we choose to redistribute these funds. A resolution is not required, but documentation showing the transfer is required. The formation of a Fire and EMS District could use this money in a way that would save funds in Fund 10. There was discussion regarding the ability to create a district before the end of the year and the Attorney thought it would be difficult. James Olsen suggested that you give it to the Road District this year and work on getting another district ready for next year. It was suggested that we talk with the Road District about the possibilities. Special Service Districts in Uintah County are struggling because they were funded with Mineral Lease Money and it has dropped significantly. Jake was thanked for his efforts and willingness to participate in the meeting. An EMS and Fire District could be set up without an election. Niel Lund provided information on districts and the feasibility of setting up a district this year. If the district is going to impose a tax it would have to go through the Truth-In-Taxation process. Commissioner Tippetts asked about putting this on the update list so that we keep working on it. You would want to make sure that people in the towns do not get double taxed. The whole County is within the Transportation District, but in this instance if the Towns don't approve to participate by Resolution they can't be part of the District. The types of Districts that could be formed were discussed including a Cemetery District. There are differences between Special Service Districts and Local Districts and what they can and can't do. It was decided to keep this on the issue updates.

Commissioner Lytle motioned to recess until 2 pm, and Commissioner Tippetts said we might want to go into closed session to talk about Dutch John's offer to purchase some land.

Mechelle Miller provided some quick updates about the COVID-19 situation and progress on the PPE for Emergency Management plus the fires in the area. NIMS training was also discussed for next week at 2 pm for IS-800. The Emergency Operations Plan is being reviewed and updated. The NIMS courses that were taken over 5 years ago should be refreshed.

After looking at options for a Closed session, the meeting was recessed at 12:08 pm.

Canvass of 2020 June Primary Election For Daggett County: Commissioner Asay re-opened the meeting at 2:04 pm and turned the time over to Clerk/Treasurer Brian Raymond. Mr. Raymond explained the changes put into effect for the election and said that we bought the two Ballot Boxes and the return postage was provided. We had 345 ballots of 527 returned by election day. There were 7 ballots returned following election day that had the proper postmark to allow them to be counted. There were 6 ballots that had signatures that did not match; 4 were cured and counted and 2 were unable to be counted. There were also 2 ballots that had both Republican and Democratic ballots on them. There was 1 that voted for both parties and so that ballot was not counted, while the other only voted for 1 party so it was counted.

The election night results are listed in the one column and the added results are part of the Canvass column. There were some races that were under voted and a couple that were over voted, but when they were reviewed several had made marks that showed their intent. There is a requirement to do an audit, where we have to compare the votes on the computer with the actual ballot and also to look at the signatures to double check that they matched what was in the system. The Audit report is included in the canvass report you received.

There was a 72% vote rate and the Presidential Primary was only 59% so it was felt that it went well and the extra promotion done with CARES money helped inform people.

Commissioner Lytle motioned to accept the Canvass of the 2020 June Primary Election For Daggett County. Commissioner Tippets seconded the motion. Commissioner Lytle noted that in one spot it said the Presidential Primary and that was corrected and a new motion was made to accept the Canvass as presented and amended. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

With no further business Commissioner Lytle motioned to adjourn at 2:24 pm.
