

Minutes of the Meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, August 4, 2020** in the Commission Chambers at the Daggett County Courthouse and through electronic means. Commissioners Randy Asay and Matt Tippetts were present in person. Attorney Niel Lund and Clerk/Treasurer Brian Raymond were present in person and Commissioner Jack Lytle, Auditor/Recorder Keri Pallesen, Sheriff Erik Bailey attended by electronic means. The meeting was called to order at 9:03 am by Commissioner Asay.

Present electronically: Kym Slagowski, Martin Pierce of Jones and DeMille Engineering, Mayor Sandy Kunkel; Zoi Walker of Salt lake Tribune; Present in-person: Shiloh Dupaix

**Approve Minutes:** Minutes for the July 28, 2020 Commission meeting were provided by the Clerk/Treasurer's office. Commissioner Tippetts pointed out that in the Issue Updates there was an unclear amount (\$15) should be \$15,000. The Debt collection process is being worked on by UAC that has been piloted in several states. The last paragraph was changed with input from Commissioner Lytle to state that UAC is working with NACO on a debt collection program for County Governments. The spelling of Sergeant and Isaacson were verified. Commissioner Tippetts motioned to approve the July 28, 2020 Commission meeting minutes with the corrections discussed. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

**Issue Updates:** Commissioner Asay gave the August 3rd COVID-19 updates and Uintah County has 42 recovered cases with 35 active and 6 hospitalizations; Duchesne County has 30 recovered and 50 active cases and 2 hospitalizations. The Ute Tribe has 4 recovered and 10 active cases and 1 hospitalization. No cases in Daggett County, with 171 total positive cases for the Tri County area and 7,237 tests administered. Uinta County, Wyoming has 176 confirmed cases with 43 probable and 1 death. Sweetwater County has 209 cases with 14 probable and 2 deaths. Moffat County, Colorado has 25 total positive cases.

There was a fire that started in Wyoming and has crossed into Utah on BLM land in the Goslin Mountain area. The Sheriff said they requested Brown's Park Road be closed and route everyone around it. Commissioner Asay talked with Corey Auger and the fire had crossed the road and a briefing is scheduled in Rock Springs at 1700 hours. Commissioner Lytle said there are new resources coming today and the man camp at Clay Basin has been evacuated except for 3 employees manning the facility. Cows are being moved. Some barricades are being taken down to facilitate movement through the area. Air attacks have been ordered as manpower is in short supply.

Shiloh Dupaix gave an update on the CARES Act Business Grants stating that only one application had been received.

Commissioner Asay said everything is on track for the Swearing In of the Sergeant next week. Sheriff Bailey said that the weekend was busy but relatively uneventful. Commissioner Lytle said there were some near misses that could have been bad and we were fortunate and we appreciate the hard work of the Sheriff's Office.

**Citizen Comments:** Commissioner Asay asked for comments and none were given.

**The Open Invoice Register Was Presented For Review And Approval:** The Open Invoice Register of July 30, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Asay asked about the electricity at the hanger and if it should be split between CEM and Buildings and Grounds and it was brought out that it was the hanger in Manila, so no sewer and water. Commissioner Lytle motioned to approve the Open Invoice Register dated July 30, 2020 in the amount of \$10,800.48. Commissioner Tippetts seconded the motion. All were in favor. The motion

carried. Commissioner Lytle asked about the RDA legal fees and Attorney Niel Lund said that is their legal fees for working on the participation agreement at the airport.

**Disbursement Listing:** The Disbursement Listing for July 24- July 30, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts motioned to approve the Disbursement Listing for July 24 through July 30, 2020 in the amount of \$106,616.46. Commissioner Lytle seconded the motion that it had been reviewed and approved it. All were in favor and the motion carried. Commissioner Lytle approved the use of his stamp for the Disbursement Listing and Invoice Register.

**Cash Summary:** The Cash Summary dated August 3, 2020 was available for review. Commissioner Lytle said he would check with Lynette Asay to ensure we are still on track with our reimbursements and a transfer needs to be made. Commissioner Tippetts motioned to acknowledge receipt of the Cash summary for August 3, 2020. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

**Purchase Orders:** There were no Purchase Orders to review. Commissioner Lytle said he is working on one for Bob Weidner and he would work with Nancy Steib and Keri Pallesen.

**Correspondence:** Shiloh Dupaix said that we had received the money for the BEAR Grant and should receive the other grant payment shortly.

Commissioner Lytle said the State water system testing has some changes and there are violations and they are transitioning from one system to another and Trevor Brooksby is working with them on that.

**Calendar Review:** Commissioner Tippetts said Planning and Zoning is on the 6th and it was thought that might not be accurate. Conservation District is on the 12th and LEPC is on the 13th and CED board meeting is on the 13th as well. CIB Application review meeting is on Thursday and then an impromptu meeting with Dutch John is on the afternoon of the 11th. Might need to advertise that as a work meeting. The 21st of August said Dave Ure and Vicki Varela of State Tourism are coming out to Daggett County. Mark Wilson of the Chamber has been notified. No time has been specified yet. Shiloh Dupaix will be busy with School and Commissioner Asay thanked her for all her help and wished her well going forward.

### **Policy and Legislation Items:**

**Discussion And Consideration Of Justice Court And District Court Reopening Plans:** Commissioner Lytle asked if the Courts were closed and it was explained that they were only closed for in-person activities. Judge Charlene Hartmann addressed the Commissioners and explained the 12 Point Plan. Commissioner Asay asked about the cleaning and sealing and Judge Hartmann said the cleaning has to be done after each use and sealed up. Judge Hartmann said she is trying to get a meeting at 10 am tomorrow and will talk to the Sheriff about this and he was attending virtually. There is a backlog of cases, but the current approval could be revoked at any time. Judge Hartmann will need to repost some of the information we had up when we closed. Commissioner Asay said he would let Jesse Platt know about the meeting.

**Discussion And Consideration Of Possible Rough Stock Rodeo on August, 29, 2020-Matt Henry:** Commissioner Asay asked if Matt Henry was going to be here for this discussion

and it was thought he wanted to be here. Shiloh Dupaix contacted him and he said he would be here shortly, so this was tabled until he arrived.

Commissioner Lytle asked about two names on the call that he didn't recognize and one was Martin Pierce from Jones and DeMille Engineering and the other was Zoi Walker, a reporter from the Salt Lake Tribune trying to get an update on the Jail. It was stated that the issue updates were already covered and Commissioner Asay stated that we didn't give an update today, but we have one party that is interested and we are waiting to hear back from them.

**Discussion And Consideration Of Insurance Application For Airports:** Shiloh Dupaix said that she had worked with the Airport Manager, Brian Raymond on this. The application is different from last year and there were some changes. Commissioner Lytle said the John Deere is for the airport, but is used other places but the airport is its purpose. Mr. Raymond said there is a person that has purchased a plane and wants to run tours out of Dutch John and he was referred to Shiloh. He is from Vernal and works during the day. He was looking to use/lease the hangar, so we will have to look at other options.

The limits of liability was one of the questions. Keri Pallesen was asked if we had any losses in the past few years and she wasn't aware of any. The Hold Harmless section was one question that wasn't clear and Attorney Niel Lund said that it was thought that any contractor should have this and we have that coverage, but it wasn't clear who it was referring to. The estimated arrivals and departures section was blank and Shiloh said she had put in the same numbers as last year but they had disappeared when it was put into the packet. The airport section was blank, but it had been filled out by Shiloh. This an application and so Niel was okay with the form as it is, he doesn't have to know everything. We have upped the insurance on the Rodeo Grounds, so we may want to look into raising the rates on here. We can look into that and review it again next week.

**Discussion And Consideration Of Possible Rough Stock Rodeo on August, 29, 2020-Matt Henry (Cont'd):** Matt Henry said last week it was just an idea and he has filled out the paperwork including the alcohol permit. Matt said he will run the event under the Jr Rodeo and do it as a DBA using the event name. The Stock contractors do this when they do events. Mr. Lund said it works for us. Sheriff Bailey said that he has a bill for ambulance services for the Jr. Rodeo and he will bring it down. Castle Rock will come for this event and provide ambulance services if the event goes. Matt Henry said he has some items that need updating at the arena which are pretty minor. He will have more portable gates for the 70 animals we will have for this event. Mr. Henry asked about the County's Sponsorship as he only has a few \$500 and \$1,000.00 sponsorships that have not been collected yet. This is kind of a substitute for the Cow Country Rodeo and the PRCA Rodeo which were both cancelled this year. The Commission was somewhat agreeable to the Cow Country Rodeo funds, but would need to work with the Tourism Tax Advisory Board. Commissioner Lytle was torn about sharing the PRCA money as that was hoped to be kept for next year's PRCA. The CARES Act was discussed as a possible access for funds as the rodeos were cancelled due to COVID-19. Keri Pallesen was asked for her ideas where we might be able to get funding for this proposed event. Other areas that have cancelled their rodeos cause they still can't have crowds, were willing to help. Keri asked about how much money we were talking about. The contractors would be about \$10,000 each for a total of \$20,000. The added money was \$5,000 per event for a total of \$40,000 to 45,000. Mr. Henry was hoping for \$20,000 and would take anything he could get.

Commissioner Tippetts asked what happens if the event gets cancelled and Mr. Henry said you would get a refund. Commissioner Tippetts did not think we should be doing this to help the contractors, but we could do it to provide an event for our residents and visitors.

Business Licensing was discussed and other grants might be available, but our Small Business Grant would not work for this. Shiloh said she would check into that. The Attorney was asked his thoughts on providing funding when we don't know where it's coming from. We can't make a commitment and the motion would need to be action oriented as to what the County is willing to do. Mr. Lund said the Budget could be advertised to open next Tuesday and work on that and Keri was asked if this was doable for her and there was no response.

There was discussion on funds possibly coming from TRT or other places with all the events that had been cancelled. Mr. Henry said it's bad when all the events get shut down. When asked Mr. Henry said he needs the use of the facility for free and \$10,000 for each contractor or a total of \$20,000. There is also a need for two sliders, two panels, some posts and a 16' gate. Commissioner Asay thought that the improvements could come out of the existing budget.

Commissioner Tippetts motioned to go through the noticing process to open the budget next Tuesday to see if we can find the \$20,000 requested for the Sponsorship of the proposed Rough Stock Rodeo. Commissioner Lytle seconded but hesitated until Keri Pallesen replied if this would be possible for her. Keri came into the meeting and said the Clerk advertises the Hearing. Keri also noted that there is not enough money in the General Fund to support this financially. Matt Henry said this was a one year deal to replace the Rodeo's that were cancelled. All were in favor and the motion carried. It was thought to advertise it as a general opening in case something else came up. We need to check with the Chamber and TTAB to ensure that the fireworks and Daggett Daze are cancelled or are still going. Shiloh and Matt Tippetts will call Mark Wilson to find out what events are going and which are not. Cares Act money still needs to be looked at.

**Closed Session:** Commissioner Lytle asked if we needed a close session. The attorney said he had not received any comments on the participation agreement and neither had the Commissioners, so there was no need for a closed Session.

**Correspondence:** Commissioner Lytle asked about the correspondence that had been included with the packet including the PILT letter and how that works. Commissioner Lytle asked about the DWR and other State payments and there was confusion about where all the money was coming from. Mr. Raymond said he will research PILT further and put this on the agenda for next week. There was discussion of the scheduled SITLA auction for 320 acres near Sheep Creek.

The notice from WAPA regarding the Final EIS being available was briefly discussed.

Attorney Niel Lund said we need to get going on the District for this year now if we want to complete it by the end of the year. It doesn't have to be done, but it would be helpful to get it in place. Commissioner Lytle said he would like to work on the Fire and EMS District and asked for it to be an item on next week's agenda.

With no further business Commissioner Lytle motioned to adjourn and Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

/s/ Randy Asay  
Commissioner Randy Asay

s/ Brian Raymond  
Clerk/Treasurer\_Brian Raymond

/s/ Jack Lytle  
Commissioner Jack Lytle

/s/ Matt Tippetts  
Commissioner Matt Tippetts

