

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, August 6, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay, and Matt Tippetts were present in person and Commissioner Jack Lytle was on the phone. Auditor/Recorder Keri Pallesen, Sheriff Erik Bailey, Attorney Niel Lund and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:05 a.m. by Commissioner Asay and it was noted that Commissioner Lytle was attending by phone.

Also present: Mayor Buddy Rogers of Dutch John Town, Sgt. Travis Dupaix

**Issue Updates:** Commissioner Asay said the Travel and Purchasing card policy was on the list, but nobody was sure of where it was supposed to go after the elected officials meeting. There weren't any specific memories, so it looks like it is up for comments from the elected officials and then can be acted on. It will be kept on the Issue Updates for follow-up.

Mayor Rogers is here to discuss facilities in Dutch John and that is on the agenda later. The Firehouse repairs need to be done and we just need to prepare an RFP and get it out to people. Commissioner Asay said that 4 people have signed up for EMTs and Sgt. Dupaix asked who they were and what they are signing up for. It appears they have filled out volunteer forms. Sgt. Dupaix said the gentleman who has talked with the Commission previously about a possible EMT Director position is not currently certified and its been a while since he was current. Sgt. Dupaix said he is from Colorado and they have a fast track process and he might be willing to do that to get recertified. Commissioner Lytle asked about the EMTs for the PRCA Rodeo and Sgt. Dupaix said that EMT service has been set up for the rodeo and the slack.

**Citizen Comments:** No public comments given today.

**Approve Minutes:** The Clerk/Treasurer's Office had provided minutes for July 2, 2019 meeting. Commissioner Tippetts was not present at that meeting, so Commissioner Lytle motioned to approve the July 2nd meeting minutes. Commissioner Asay seconded the motion. All were in favor and the motion carried.

**The Open Invoice Register Was Presented For Review And Approval:** The Open Invoice Register of August 2, 2019 for \$16,758.50 was prepared by the Auditor/Recorder's Office. Commissioner Lytle made a motion to approve the Open Invoice Register in the amount of \$16,758.50 for August 2, 2019. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

**Disbursement Listing:** There was a Disbursement Listing for July 23 through August 2, 2019. Commissioner Tippetts made a motion to acknowledge the Disbursement Listing in the amount of \$274,843.45. Commissioner Lytle seconded the motion and all were in favor and the motion carried.

**Cash Summary:** A Cash Summary dated August 5, 2019 was provided by the Clerk/Treasurer's Office. Commissioner Asay asked about the Zion's Checking account in Fund 10 as it is showing negative amount. Mr. Raymond noted that there is an additional amount coming in although it will not cover the full amount. There will be additional funds coming in at the end of the week or early next week, but it will probably still be short. If the Commission wishes to keep this positive there will be a need to transfer some additional money. Commissioner Lytle asked if Mr.

Raymond was comfortable with it the way it is and Mr. Raymond said that for the short term yes, but if the trend continues it will need to be dealt with. Commissioner Tippetts motioned to acknowledge receipt of the Cash Summary as presented. Commissioner Lytle seconded the motion. All were in favor. The motion carried.

**Purchase Orders:** Commissioner Tippetts said there were was a reimbursement request #3 from the grant for the Preservation Project for \$19,999.90 for CIVCO Engineering and M & M that the state will reimburse us for. Commissioner Tippetts asked if this needed to come before the Commission and Commissioner Lytle said he didn't remember doing these during the Water Tank project, but said he was willing to if needed. Usually the reimbursement requests were worked out by the engineer and the Treasurer's office. Commissioner Tippetts asked about the email from the signatures needed for the pavement project and lighting project. Keri Pallesen said that there was a need for the signed copies and there is a third M & M Asphalt payment request that she wasn't sure of. Commissioner Tippetts said that he does have a PO for M & M Asphalt in the amount of \$13,919.90 for Payment Request #3. Commissioner Lytle motioned to approve that purchase order. Commissioner Tippetts seconded the motion. All were in favor and the motion carried. Commissioner Lytle said that after tonight there should be bids for consideration on the hospitality tent. Mrs. Pallesen said that if it's over \$5,000 there will need to be a Purchase Order prepared for next week's meeting.

**Correspondence:** Commissioner Lytle said at the UAC Board meeting held last week, the Board approved the hiring of Brandy Grace as the new CEO of the Utah Association of Counties.

**Commission Calendar Review:** Commissioner Lytle said that tomorrow the Board of Resources will be touring the Dam and floating the river and Commissioner Lytle will be at the meeting speaking on behalf of the Stakeholders. CIB and Seven County meetings will be on Thursday. The organizing Convention for the Republican Party is tomorrow night at 5 pm. Mr. Lytle said he is involved and there is a daily call on the rail project with SCIC. Commissioner Tippetts said the organizing committee meeting is at 6 pm. The LEPC meeting is on Thursday at noon. Commissioner Tippetts said he has a number of Board meetings coming up including the Museum Board and a Chamber meeting on the 15th. Mr. Raymond mentioned the Tower Rock Run is on the 10th of August at 8 am. It is hoped that there is a second mailing for the newsletter will be issued for the activities scheduled for this month that did not make the newsletter. Commissioner Tippetts said he had talked with Mark Wilson yesterday about this and hopes that it is in the works now.

### **Policy and Legislation Items:**

**Closed Session For Discussion And Negotiation of Possible Land And Water Sales/Lease With Town of Dutch John:** Commissioner Lytle motioned to go in and out of Redevelopment Agency. Commissioner Tippetts seconded the motion. Keri Pallesen asked what in and out means and Commissioner Tippetts responded that is to go in and out of RDA or Redevelopment Agency portions of the agenda and regular Commission agenda items. All were in favor and the motion carried.

Commissioner Tippetts made a motion at 10:44 am to go into Closed Session for the purposes of negotiation of Possible Land Sales and Water Lease of real property with the Mayor of Dutch John. Commissioner Lytle seconded the motion. A Roll Call Vote was taken: Commissioner Asay

voted “Aye”, Commissioner Tippetts voted “Aye” and Commissioner Lytle voted “Aye” so the motion carried.

**Discussion And Negotiation of Possible Land And Water Sales/Lease With Town of Dutch John:** The Commission came out of Closed Session at 12:47 pm. Mayor Rogers asked Commissioner Lytle if his sprinkler system turned on or off because there is a seepage possibly coming from. Commissioner Tippetts motioned to come out of Closed Session and Commissioner Lytle seconded the motion. All were in favor and the motion carried. We are moving forward, but there is still a need for additional closed sessions, so there is nothing to bring out into the open yet.

**Discussion And Consideration Of Resolution 19-13: A Resolution Authorizing The Filing Of Cross-Appeals For 2019 Centrally Assessed Properties:** Assessor Lesa Asay came in and asked about this as she has been getting lots of emails from other assessors. Attorney Niel Lund explained that there are only two cross-appeals that we are interested in as the others were of little significance to Daggett County. Tom Peters carries out the cross-appeals. There are other appeals that are good and bad, but the cost might be greater than the possible benefit. Keri Pallesen asked if the other counties are appealing and they win then will they get a better benefit than Daggett County, but Niel Lund said Tom Peters is doing this for a group of Counties and it used to be done by the Utah Association of Counties (UAC), but now its on a contractual basis with several different law firms. Keri Pallesen said she gets these notices and Niel Lund noted that the attorney doesn’t get it as by law it is supposed to go to the auditor. Mrs. Pallesen said that we just got Mr. Peters’ 1st quarter bill and it was a couple of hundred dollars. Mr. Lund said this is all Mr. Peters does and he is very good at it. Lesa Asay asked if we let him know we want to file and then he will pursue it, but he has also pointed out at least one that he recommended that we pursue. Commissioner Lytle asked if we looked at the detail to a specific property, and Mr. Lund said it’s the overall value that is being looked at as a whole, which is why it goes to Centrally Assessed. It could be that the allocation to a county could change a little, but it’s set by the tax commission and the appeal is on the total value. Mr. Lund said that so far we haven’t seen any appeals on the allocations, they are appeals are on the whole value. Mrs. Pallesen said there is a website that you can go to a website and see all the numbers. Commissioner Lytle motioned to adopt Resolution 19-13, which was seconded by Commissioner Tippetts. All were in favor and the motion carried.

**Closed Session:** There was no need for further need for another closed session.

Commissioner Tippetts motioned to adjourn at 1:08 pm.

/s/ Randy Asay  
Commissioner Randy Asay

s/ Brian Raymond  
Clerk/Treasurer\_Brian Raymond

/s/ Jack Lytle  
Commissioner Jack Lytle

/s/ Matt Tippetts  
Commissioner Matt Tippetts