

Minutes of the Meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, August 25, 2020** in the Commission Chambers at the Daggett County Courthouse and through electronic means. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present in person. Attorney Niel Lund and Clerk/Treasurer Brian Raymond were present in person and Auditor/Recorder Keri Pallesen attended by electronic means. The meeting was called to order at 9:01 am by Commissioner Asay.

Present electronically: Kym Slagowski, Martin Pierce of Jones and DeMille Engineering and Senator Ron Winterton. Present in-person:

Approve Minutes: Minutes for the July 21, 2020 Commission meeting were provided by the Clerk/Treasurer's office. Commissioner Tippetts motioned to approve the July 21, 2020 Commission meeting minutes. Commissioner Asay seconded the motion. Commissioner Tippetts and Asay were in favor and the motion carried. Commissioner Lytle had stepped out.

Issue Updates: Attorney Niel Lund reported on the possibility of Dutch John being involved with an EMS Special Service District. He and Commissioner Lytle were in attendance at the Town's meeting last night and they seemed to be okay with the idea, but were not in a hurry to jump in. They wanted some more information and time to think it over. Commissioner Asay thought that was reasonable. They had a lot of the same questions brought up during last week's Commission Meeting. There were questions about the timing and it was explained that we are under a time crunch if we want to complete this before the end of the year. We are looking at September 14th as a time to run the Resolution if we are ready. Dutch John will put it on their next agenda to discuss further and maybe we will be meeting with Manila on Thursday night? Commissioner Tippetts will follow up with Mayor Coombs.

Commissioner Asay gave the August 24th COVID-19 updates: Daggett County still has 0 cases and Uintah County has 73 recovered cases with 19 active and 9 hospitalizations with 92 possible cases; Duchesne County has 75 recovered and 17 active cases and 4 hospitalizations for a total of 92 positive cases. The Ute Tribe has 11 recovered and 6 active cases, total positives of 17 and the 1st death in the TriCounty area was a member of the Ute Tribe. In the Tri County area 10,104 tests have been administered with 159 recovered, 41 active and 18 hospitalized and 200 positives. Sweetwater County has 269 cases and Uinta County, Wyoming has 235 confirmed cases. Moffat County, Colorado has 31 recovered and 1 active.

We haven't heard anything new on the jail, but would like to move forward there. Commissioner Tippetts will touch base with the Realtor and see what more can be done.

Commissioner Tippetts said there was a planning meeting yesterday concerning the meeting with SITLA and Utah Office of Tourism on Friday at 9:00 am in Dutch John. There will be some discussion and then a site tour. We are excited for this opportunity.

Citizen Comments: No citizens were in attendance to give comments.

The Open Invoice Register Was Presented For Review And Approval: The Open Invoice Register of August 21, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts motioned to approve the Open Invoice Register dated August 21, 2020 for the normal invoices in the amount of \$50,920.38. Commissioner Asay seconded the motion. Commissioner Tippetts and Asay were in favor and the motion carried. Commissioner Lytle had stepped out.

Disbursement Listing: The Disbursement Listing for August 14 - August 21 2020 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts motioned to accept the Disbursement Listing from Zions's Checking for August 14 through August 21, 2020 in the amount of \$18,746.95. Commissioner Asay seconded the motion. Commissioner Tippetts and Asay were in favor and the motion carried. Commissioner Lytle had not returned to the meeting yet.

Cash Summary: The Cash Summary dated August 24, 2020 was available for review. Commissioner Tippetts said that it appears we are still waiting for the reimbursement from the Sheriff's Department and everything else looks good. Clerk/Treasurer, Brian Raymond did not have any concerns. Commissioner Asay asked about Fund 17 and that is VOCA and we are waiting for a reimbursement. Commissioner Tippetts motioned to acknowledge receipt of the Cash summary for August 24, 2020. Commissioner Asay seconded the motion. Commissioner Tippetts and Asay were in favor and the motion carried. Commissioner Lytle was still out of the meeting.

Purchase Orders: There were no Purchase Orders to review.

Correspondence: Commissioner Asay said he had received an anonymous letter addressed to the Daggett County Commission and said he wished he could respond to the person directly. The letter expressed concern for the cancellation of all the events this year and it wasn't directly the Commissioners choice that the events had been cancelled.

Commissioner Tippetts said there was some previous correspondence on Friday's meeting discussed earlier. There will be interviews this afternoon for the open Economic Development Director / Commission Assistant position.

Calendar Review: Commissioner Asay didn't have any Calendar review items and Commissioner Tippetts had covered all his Calendar items already.

Policy and Legislation Items:

Discussion And Consideration Of Reaffirming Agreement With NCS Plus For Collection Services: Commissioner Asay brought this up and Clerk/Treasurer Brian Raymond said he had received a fax that stated we had used 1 of 50 claims and had 49 left. Unfortunately, the fax has been misplaced and the account rep was not able to get a new set before today's meeting. Mr. Raymond requested that if the Commission was willing that the use of these claims be approved Commissioner Asay could sign once a new "contract" was obtained. The fax was only 2 pages and not really a contract, but an affirmation that we wanted to use what we had paid for in 2012. Commissioner Tippetts motioned to reaffirm the agreement with NCS Plus. The motion was seconded by Commissioner Asay. Commissioner Tippetts and Asay were in favor and the motion carried. Commissioner Lytle had stepped out earlier and had not returned to the meeting yet.

Discussion And Consideration Of Adjustments To 2020 Daggett County Budget: Commissioner Asay said that we haven't made any headway on setting up a district and that money is still in limbo. Commissioner Asay asked what were the other items that need to be considered? Commissioner Tippetts said that it might be beneficial to wait until Commissioner Lytle is available and motioned to recess until the full Commission is available since Commissioner Lytle is on a NACO call as a County Commissioner. Commissioner Asay seconded the motion at 9:38 am. Commissioner Tippetts and Asay were in favor and the motion carried. The Commissioners came back into Session at 9:50 am.

The only thing that Commissioner Tippetts had was that the Conservation District did not get their invoice in on time and so there is an additional bill for \$1,000 that was not in this year's budget. There was also the \$95,833 for the Rural County Grant, which has been received. The Committee is recommending \$50,000 for signs and the rest is not spoken for, but the Office of Tourism thought there might be another \$95,000, but it may be the same money or there may be more money for a match, but it wasn't clear. Keri Pallesen stated that there doesn't necessarily need to be a line item for signs, just an expense line for the amount to be spent.

Trevor Brooksby is working on the backhoe, but was unable to get everything ready for today. Auditor/Recorder Keri Pallesen came into the meeting and said that if it's a straight lease there is probably enough in the budget already, but if it's a purchase or lease purchase there probably is not enough in the budget at this time.

Keri said she has Life Packs for the ambulance on the list, but no additional information. The same is true on the backhoe for Dutch John Water and Sewer. The Rural Economic Development grant has information but it could use some more line items. The Cares Act has been budgeted. There was some discussion between Commissioner Lytle and Keri Pallesen on CARES Act wages for Sewer Testing, so Commissioner Lytle will work with Trevor to get that all worked out. Zions and Bancorp were discussed as other funding possibilities along with using CIB funds for the Backhoe. Keri recommended budgeting for the purchase and that would be enough if it's leased or a lease purchase. Other options were also briefly considered. Keri said she would send contact info for Bancorp to Commissioner Lytle and Trevor.

Mayor Coomb's request for assistance with the fire hydrants was considered and it appears the Daggett Water and Sewer District is open to helping with that, and that needs to be discussed. One option is that maybe the County could loan the money if needed to the system or the district if they didn't have the money needed. There was additional discussion. The homeowner's have stepped up from the original request of $\frac{1}{3}$ to $\frac{1}{2}$ of the bill. The District continues to charge taxes and they might be the best place for this to come from. Loan options were discussed as well as a payment that is budgeted, but hopefully not needed. Commissioner Lytle was reticent to use General Fund money for this. Keri Pallesen said that people in the County pay a higher water rate and maybe that could help cover the increased costs of providing water and they were given the system and there is additional revenue they receive each month. Commissioner Tippetts said doing this would be setting a precedent for other communities that want additional infrastructure. Commissioner Tippetts said he would follow up with Chad Reed of the Water and Sewer District.

Gidget Carroll in the Sheriff's Office was contacted about the cost of the Life Packs. She didn't have any money amounts and was trying to get a hold of Mandi Boren for more information. There was a 50% discount, but it was thought that it ends at the end of the month. Brian Raymond had an idea the Life Packs cost between \$12,000 and 14,000, but that might be the old price, so maybe \$20,000 might cover it from the Hospital Fund. There is \$522,856.25 in that account, but the County has not seen a bill from Uintah Basin Healthcare for a few months, but it was thought there still was enough money there if it was added to the budget. It was unclear if the Clinic is still doing x-rays.

There was additional discussion on the fire hydrants and how that might be a loan and even loan forgiveness, but it's still up in the air and Commissioner Tippetts said he would talk with Chad Reed and see where that is at.

The quote came back from Gidget for \$56,868.02. There were additional batteries and other equipment that were not half off and it was not sure what was needed and what was a want. The base unit was \$23,000+ and is this a need, because one is malfunctioning and the other is the same age, and could quit anytime even though it seems to be working at the moment. The Cares Act funds can be used for this and delivery has to be taken before December 31st. There was discussion of how the

Cares Act funding could pay for this and how much was available. The Compression equipment which is in addition to the Life Pack would be very helpful during Covid as it's more hands off. We should be receiving our 2nd tranche for CARES Act any time now. Gidget got onto the digital meeting and said she didn't know a lot about it. The State said there was money available from the State and they requested about \$40,000, but only ended up getting \$500. Gidget said another issue is that we use different backboard strapping systems than Castle Rock Ambulance and it makes it difficult to transfer patients to them, so the Sheriff said he wanted to use the \$500 for new backboards. The compression thing is a want, but with only one EMT it would really be helpful. The monitors are old and out of date and need to be replaced. They are the base units and it's hard to find the parts for them. There was discussion to split the cost between Cares and Hospital Tax and see if it could all come out of CARES funds. Commissioner Lytle motioned to budget the full amount to be split between CARES and Hospital Tax although we will try and use as much from CARES Funds as we can. Gidget spoke with the Sheriff and it sounded good to him. Commissioner Tippetts said he would talk with Chad and the mayor about the possibility of the District paying the County's ¼ portion. The Town could be notified.

Closed Session For Possible Purchase, Exchange Or Lease Of Real Property:

Commissioner Tippetts motioned to recess until 1:30 pm. The motion was ignored as Attorney Niel Lund said there is a need to have a short Closed Session. Commissioner Tippetts made a motion to go in and out of the Redevelopment Agency (RDA) meeting at 11:36 am. The motion was seconded by Commissioner Lytle. All were in favor and the motion carried.

Commissioner Tippetts made a motion to go into Closed Session for the Purpose of Purchase, Exchange, Or Lease of Real Property at 11:37 am. The motion was seconded by Commissioner Lytle. A Roll Call vote was taken and Jack Lytle voted "Aye", Matt Tippetts voted "Aye", and Randy Asay voted "Aye" so the motion carried.

Commissioner Lytle motioned to come out of Closed Session and go back into Open Session at 12:39 pm. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Resolution 20-09: A Resolution Amending The 2020 Daggett County Budget: Commissioner Lytle motioned to recess at 12: 41 pm, but the meeting continued. Keri came back into the meeting and answered Commissioner Lytle's questions regarding the resolution. She said the lease payment means we get an amount from the loaning company and then we pay them back. The Rural Hospital is using the fund balance as a contribution to make the scheduled payment for half of the Life Packs. The stuff in red is informational and will be removed for the signing purpose.

Commissioner Tippetts motioned to accept and approve Resolution 20-09 amending the Daggett County Budget. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

With no further business Commissioner Lytle motioned to adjourn at 12:48 pm.

/s/ Randy Asay

Commissioner Randy Asay

s/ Brian Raymond

Clerk/Treasurer_Brian Raymond

/s/ Jack Lytle

Commissioner Jack Lytle

/s/ Matt Tippetts

Commissioner Matt Tippetts