

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, January 22, 2020** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present. Auditor/Recorder Keri Pallesen, Attorney Niel Lund, Sheriff Erik Bailey, and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:07 am by Commissioner Asay.

Also present: Christian and Joe Colovich, Matt Lucas, Kym Slagowski

Issue Updates: Commissioner Lytle asked Sheriff Bailey if the EMT class was still going and the Sheriff said the people are working towards completion. Commissioner Tippetts noted that the job postings are up for EMS Director and Economic Development Director and there has been interest. There are two meetings for the Jail this week. This first meeting is with the Lt. Governor on Thursday in Salt Lake and then one here on Friday. The Friday meeting is at 1 pm and Representative Wilde will be at that one although he can't make Thursday's meeting.

Commissioner Lytle said he wasn't sure where the agreement is with County owned property. Attorney Niel Lund said the last he had heard was from the Town attorney's secretary and there were a few minor changes, but it doesn't seem that we are looking at the same versions. Mr. Lund said he is still working on a settlement agreement for the delinquent utilities and thinks we need two separate agreements for the utilities and lot rental for the one person. He is looking to separate the dollar amounts also.

Commissioner Asay said he wanted to send condolences to the Rogers family and a card is on the way. Commissioner Lytle noted that Buddy was a good man and a good Mayor and he will be missed. There will be a service or Celebration of Life on February 8th at Dutch John School.

Commissioner Tippetts went to the Planning and Zoning and there are a few minor changes that are to be considered. There was a question as to if the changes are significant enough to warrant another hearing and Mr. Lund thought it might be in the best interest to hold a hearing and it could be held during the next Planning and Zoning meeting.

Citizen Comments: None given

Approve Minutes: No minutes were available for review.

The Open Invoice Register Was Presented For Review And Approval: There were two Open Invoice Registers were prepared by the Auditor/Recorder's Office for January 17, 2020; one for \$59,630.58 and a refund of \$122.00. Commissioner Tippetts motioned to approve the open invoice register for the refund of \$122.00 and Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Commissioner Tippetts motioned to approve the Open Invoice Register dated January 17, 2020 in the amount of \$59,630.58. Commissioner Lytle seconded the motion. Commissioner Asay noted that the biggest part of that is the Chamber's 1st quarter payment. All were in favor and the motion carried.

Disbursement Listing: The Disbursement Listing for January 17, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Lytle asked that the invoice for the Town of Dutch John County Seat payment be prepared and sent. Commissioner Lytle then motioned to accept the Disbursement Listing of \$99,960.16 dated January 14-17, 2020. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Cash Summary: Cash Summary dated January 21, 2020 was available for review. Commissioner Lytle asked about the Fund 81 and Mr. Raymond wasn't sure what the General checking amount item was. Fund 80 did receive a payment but it is usually upside down this time of year.

Purchase Orders: Commissioner Lytle excused himself briefly to ensure that he didn't have any POs to bring forward. There were no Purchase Orders to approve.

Correspondence: Commissioner Asay brought up the Scenic Byway meeting that was noted in the packet and asked Brian Raymond about the Economic Development Webinar. Mr. Raymond said it was just a notification about a free webinar that he didn't think anyone else had gotten. The UBAOG meeting for tomorrow was cancelled. Commissioner Lytle came back in and didn't have anything else except that Jones and DeMille was retained as the Engineer of Record for the Seven County Infrastructure Coalition (SCIC).

Calendar Review: Rural Day on the Hill is on the 19th of February and County Day on the Hill is on the 30th. President's Day is February 17th. Commissioner Asay is signed up for both and Commissioner Tippetts is signed up for County Day, but not Rural Day yet. Commissioner Lytle hasn't registered for either yet. Thursdays at 10 am are the Utah Association of Counties (UAC) legislative meetings and Friday at 7 am is the Rural Caucus.

Policy and Legislation Items:

Discussion And Consideration Of Whether To Hold Or Move Commission Meeting On February 19, 2020 Due To President's Day Holiday And Rural Day On The Hill: Commissioner Asay said this was started during the Calendar review, but no decision was made. Keri Pallesen was asked about her need for a meeting that week and it is not a payroll week or a need for Credit Card approval since the bill is due the week before. Commissioner Tippetts was okay with canceling the meeting that week. Commissioner Lytle motioned to cancel the Commission meeting for the February 19th meeting due to the conflict with Commission items. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Resignation Of John Weaver From Planning And Zoning Commission: Commissioner Asay said that there wasn't much to do about this. The Commissioners said they wanted to thank Mr. Weaver for his service and had signed the Board's Thank you letter. Commissioner Lytle reluctantly motioned to accept John Weaver's resignation with thanks for his service. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of New Tri-County Health Department Board Member From Daggett County: Commissioner Lytle said he didn't do very good at finding anyone on the Dutch John side. Commissioner Asay said he had talked with several people and Jody Tinker was willing and she is a nurse at the Clinic. Jordan Mathis of Tri County Health's secretary said she would qualify. Commissioner Lytle motioned to promote her as the second representative on the TriCounty Health Department Board member along with Commissioner Asay. Commissioner Tippetts seconded the motion. All were in favor and the motion carried. Commissioner Asay disclosed that Jody is his Sister-in-law.

Discussion And Consideration Of Separating And Reconsolidating Daggett County Elected Offices: Commissioner Asay said Commissioner Tippetts had requested this be on the agenda for discussion. Commissioner Tippetts said in light of the time constraint of February 1st the decision needs to be made now. The attorney said a decision or direction would be helpful so a Resolution could be prepared for next week's agenda, if it's needed.

Keri Pallesen estimated that the cost would be an increase in payroll of \$25-30,000 per year. Commissioner Asay asked if the Republican and Democratic parties would have anything to do with this and any interested person would have to register to run as a candidate in this year's election. There might need to be a resignation of the Recorder position, but that wasn't finalized. The value of the change would come from the ability to get work done and even out the elected officials duties. The Auditor Heather Christopherson, who was here last week, said she felt the Recorder/Treasurer seemed to dovetail together pretty well. There is also a change needed in the physical offices and there will be some funds needed to complete that. The utility billing was briefly discussed and it should be part of the Clerk's duties. The Big vault is used for Recorder and Auditor documents. The Clerk/Treasurer's office vault is the smallest, but is needed. The current configuration of the Clerk/Treasurer's Office was paid for by a HAVA grant for elections. It was thought that the building issues could be overcome. Brian Raymond was asked how he felt about it and he responded he had mixed feelings, but had no major objections. The Billing for utilities and cemetery were discussed again and Mrs. Pallesen said billings should be different than the person receiving the money. Keri Pallesen was asked for her thoughts and she agreed that if cost wasn't a factor she felt it would be a good move and that they could focus better on their jobs. The Treasurer and Recorder both work in coins and she felt it could be more efficient. Commissioner Lytle asked if it gives more flexibility for sharing staff and moving jobs around. He also asked if we could sustain the increase to the budget? Mr. Lytle Keri Pallesen asked Mr. Raymond what he considered problematic and he said the space issues really need to be considered and not just ignored. Commissioner Lytle said it is a problem that could be resolved in the future although the cost needs to be considered. The way the three offices are currently configured if the change is made will not work. Commissioner Asay asked if we can do more discussion on this during this week and finalize things next week as we have a time constraint. Commissioner Lytle motioned to go forward with preparing a resolution that creates the offices of Clerk, Treasurer/Recorder and Auditor recognizing there is an opportunity to work through the building issues. The motion was seconded by Commissioner Tippetts. All were in favor and the motion carried.

Discussion And Consideration Of Dutch John Volunteer Fire Department: This was discussed earlier in Issue Updates and no further discussion was held.

Issue Updates Cont'd: Sgt. Dupaix was asked about the EMS class and he replied that it was almost over, but it will be about two months before they can be tested as the class is in Wyoming they will need to be tested in Wyoming and then will have a National License and will have to apply for a reciprocal Utah license. They can't test in Utah as the class is in Wyoming.

Discussion And Consideration Of Surplus Of Computer Monitors (Ewaste) Tag #03658: Kym Slagowski came into the meeting and explained that the current tag number was disposed of as e-waste already. There was discussion of additional old 17" monitors that need to be surplus. The monitors could be sold for \$20 to \$25 if the Commission wanted. There were various questions of value and potential use within the County, but Commissioner Asay said he felt it would be good to consider making them available to the public and getting some money back for the monitors.

Commissioner Lytle motioned to surplus the monitor with Tag #03658 as e-waste. Commissioner Tippetts seconded the motion. All were in favor and the motion carried. Commissioner Asay asked Mrs. Slagowski to do some more research on the value. Mrs. Slagowski asked that the surplus item remain on the agenda and she will get a list for next week.

Discussion And Consideration Of Permanent Community Impact Fund (PCIF) Capital Improvements List: The list with updates from previous meetings was handed out and discussion ensued. There was talk about the airport and changing AWOS to instrument approach and combining or creating a second project for the Apron Expansion. Commissioner Tippetts was asked about Taylor Flat and he said he wanted to keep it on there. He also said that he would talk to Jerry Steglich about the energy project. The AWOS needs to be changed to Airport Improvements and Instrument Approach, which was discussed further. Number 2 would be the Apron and Taylor Flat would be number 3. The Feasibility study should be moved to the 2-5 year list. Jail Improvements need to stay there and may need to move higher if things come together at this week's meetings. The Trails need to be taken away from SCIC and to the County and towns. The courthouse improvements item was asked about and the airport apron should be moved to 1 year. Broadband was discussed briefly and should stay. With the adjustments discussed Commissioner Tippetts motioned to approve the Permanent Community Impact Fund Boards amended 1 year and 2-5 Capital Improvement lists. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Closed Session : Commissioner Lytle motioned to go in and out of Redevelopment Agency (RDA). Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Commissioner Lytle motioned to go into Closed Session at 11:07 am for the Purpose of Discussing the Purchase, Exchange, Or Lease Of Real Property. CommA roll call vote was taken. Matt Tippetts voted "Aye", Randy Asay voted "Aye" and Jack Lytle voted "Aye". The motion carried. It was noted that there are two separate items with Christian and Joe Colovich in one and Matt Lucas in the other. Plus there will be discussion with the water attorney's on potential water leases.

Commissioner Lytle motioned to come back into Open Session at 2:50 pm and we are still in and out. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Keri Pallesen said that there was an additional payment that needed to be approved. It was for the Ford Explorer and it was due on the 18th and it is the final payment for what will go to the Victim's Advocate for \$6,301.94 for the Ford Explorer known as the Dam Vehicle. Commissioner Lytle motioned to make the payment of \$6,301.94 for the Ford Explorer that will go to the Victim's Advocate. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Did everyone get to sign the card for the Roger's Family? Keri Pallesen was unsure, but the Commissioners thought they had all written in it.

With no further business Commissioner Tippetts motioned to adjourn at 12:41 pm.

/s/ Randy Asay

Commissioner Randy Asay

s/ Brian Raymond

Clerk/Treasurer_Brian Raymond

/s/ Jack Lytle

Commissioner Jack Lytle

/s/ Matt Tippetts

Commissioner Matt Tippetts