

Minutes of the Meeting of the Daggett County Commission held on **Tuesday, January 12, 2021** in the Commission Chambers at the Daggett County Courthouse and through electronic means. Commissioners Matt Tippetts and Jack Lytle were present in person. Commissioner Asay was excused today. Clerk Brian Raymond and Recorder/Treasurer Brianne Carter were present in person. Attending Virtually were Attorney Niel Lund and Auditor/Recorder Keri Pallesen. The meeting was called to order at 9:01 am by Commissioner Tippetts.

Present In Person: Bret Reynolds of CIVCO Engineering, Miles Hanberg **Present Online:** Gidget Carroll, Kym Slagowski, and Darin Johnson.

Approve Minutes: Minutes for the Tuesday, October 21, 2020 and October 22, 2020 Fire and EMS District Public Hearings were available for review. Commissioner Lytle motioned to go in and out of the Redevelopment Agency Board (RDA). Commissioner Tippetts seconded the motion. All were in favor and the motion carried. There were no minutes from last week's meeting.

Commissioner Lytle motioned to approve the October 21, 2020 Commission Public Hearing minutes for the purpose of discussing the local EMS and Fire District. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Commissioner Tippetts asked if this was the meeting held in Dutch John, because it says that it was in the Commission Chambers, so that was corrected. Commissioner Lytle noted on the 2nd page fourth paragraph there is an and that has nothing following it, so the and was removed. Commissioner Lytle motioned to approve the amended minutes for the October 22, 2020 Public Hearing held in Dutch John for the purpose of discussing the local EMS and Fire District. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Issues Updates: Commissioner Tippetts shared the COVID updates. Daggett County has 19 recovered COVID cases and 5 active cases for a total of 24 positive cases. Uintah County has 1,067 recovered cases, 364 active cases and 12 deaths for 1,443 total positive cases. Duchesne County has 884 recovered, 145 active cases and 8 deaths for 1,037 total positive cases. The Ute Indian Tribe has 226 recovered cases, 72 active with 2 deaths for 284 total positive cases. The Total Tri County recovered cases is 2,196, active cases of 586 and a total of 22 deaths. The total number of tests being administered is at 35,052.

Commissioner Lytle said Tri-County Health Department was not supportive of the state going to testing two days a week and the mayors and he were not supportive of the increased cost of the testing. It is still important information, but it is not as critical to the State and if TriCounty was supportive maybe it could continue. It's a good index of what's happening.

Commissioner Lytle said he had not heard back from the Lt. Governor's Office yet on the Local District. The Clerk hadn't heard anything and Commissioner Tippetts only had confirmation that they had received the information. Commissioner Lytle said he had sent info about it for the County newsletter. Kym Slagowski said the Commissioners Corner is ready for review. Commissioner Tippetts asked if Commissioner Lytle had heard anything about vaccinations at the Clinic. Mr. Lytle said there are first responders that have gone to Vernal and gotten vaccinated and the school will be vaccinating this week, but the rest is unclear.

The Jail was discussed briefly, but nothing was definite yet.

Citizen Comments: No citizen comments were given.

Cash Summary Report Review: The Cash Summary Report was provided by the Recorder/Treasurer's Office for review. Commissioner Lytle thanked the Treasurer for the additional Expected Revenue information included this week. Mr. Lytle asked about a lot of things

and Clerk Brian Raymond responded that he had dispersed the balance that the auditors wanted dispersed. Recorder/Treasurer Brienne Carter said she will make a disbursement on January 15th. Commissioner Lytle motioned to approve the Cash Summary Report for all bank accounts and the Expected Revenue Report as of January 11, 2021. Commissioner Lytle asked what that money is and Brienne explained that is money that has been billed but not received. Commissioner Tippetts noted that The Treasurer had requested departments to work with her to keep her informed of bills sent out. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Niel Lund said he had to sign off to get back to his other job and he was asked if there was anything for him. Bret Reynolds asked if he had reviewed the agreement, but he had not. Mr. Reynolds said it was the same as the Engineer of Record he was okay with it. Bret said it was. The basis of the Engineer of Record agreement was to tie everything together. Commissioner Lytle said we need to have a discussion on the separation of Jones and DeMille and CIVCO on the separation of the airport area. It will be a lot of work, but if everyone can work together it will get done.

Approve Open Invoice Register: An updated Open Invoice Register was presented by the Auditor's Office for review with one change from the earlier version in the packet. Commissioner Lytle motioned to approve the Open Invoice Register dated January 12, 2021 in the amount of \$100,926.97. The motion was seconded by Commissioner Tippetts. All were in favor and the motion carried.

Disbursement Listing: The Disbursement Listing for January 1, 2021 through January 10, 2021 was presented by the Auditor's Office for review. Commissioner Lytle motioned to accept the Disbursement Listing from Zions Checking for January 1, 2021 to January 10, 2021 in the amount of \$31,653.68. The motion was seconded by Commissioner Tippetts. All were in favor and the motion carried.

Purchase Order Approvals: No purchase orders were needing approval.

Correspondence: Commissioner Lytle didn't have any, but Mr. Raymond noted the Year End Justice Court Citation Report was provided by Judge Hartmann for their review. Mr. Raymond said he was called by Mayor Kunkel yesterday and the Fire agreement is expiring or expired. Mr. Raymond was asked to get copies of the agreements in the packet for next week and add each agreement to the agenda for next week. We will be in Dutch John next week, so that's a good time to have it on the agenda. Commissioner Lytle wondered if the agreement had carry on language so there was no lapse of service. How will this work with the creation of the district?

Commissioner Calendar Review: Commissioner Tippetts said he has several board meetings tomorrow and we have the Dutch John Billing meeting this afternoon. Commissioner Lytle has SCIC on the 15th and a NACO Western regional the following week. We will have a Commission Meeting next Tuesday in Dutch John, so Brian said he will send out the packets Friday night. The Town Council will be meeting on the 13th and Commissioner Lytle will try to attend. The Burbot Bash is coming up on the 29th to 31st.

Policy and Legislation Items:

Presentation of Division of Wildlife Resources PILT Check by Miles Hanberg:
Commissioner Tippetts turned the time over to Miles Hanberg, the Regional Supervisor for the Northeast

Region. Mr. Hanberg said this PILT money comes from the sale of licenses for hunting and fishing sportsmen and the payment this year is \$4,683 for properties in Daggett County. These properties are important for winter habitat for deer. Some of the deer are migrating quite a distance. Antelope migrate too, but not as far. Wolves were recently delisted in the lower 48 states. They are under the control of the State and still protected, but they can reimburse for depredation and even remove problem wolves. There are no known packs in Utah, but there are strays coming and going and so the plan will be updated, but probably after Colorado updates theirs. Commissioner Lytle said there were some big horn sheep that were collared last week. Outdoor recreation this year was huge and things are in pretty good shape despite the crowds. License sales were up 30% this past year, and out of state licenses started slow but recovered later.

Bret Reynolds asked about the decrease in elk tags and Mr. Hanberg said that is based on the samples, which sometimes change the amount of tags that are available. Mr. Reynolds asked about the tracking of the movement of animals related to the fires. Different fires and their effects were discussed. Some herbicide was put into place in the Richards Mountain Fire to keep the cheatgrass from emerging or germinating and more seeding will be done this fall. The Check was presented and Mr. Hanberg was thanked for the partnership. A short break was taken.

Discussion and Consideration Of Airports In General By Bret Reynolds Of CIVCO

Engineering: Commissioner Tippetts turned the time over to Bret Reynolds who wanted to talk about the airports. He has been in discussions with the State Aeronautics about combining them into a special district like what has been done with Fire and EMS. Commissioner Lytle said that the Building Authority was another option. Niel would need to be consulted so that the airports are combined as one entity so funds generated on one airport can help out the other airport. There is no specific way it needs to be done at this time. Once the footprint is delineated in Dutch John it may change how things go due to the RDA. Commissioner Tippetts said that he was thinking of the pros and cons to make sure that there are developments that could be part of a district. There may be some taxing that could then benefit improvements to the airport. Setting up the district now allows greater flexibility for funding, but Commissioner Lytle still thought that the Building Authority was a good way to go. Bret said that he needs to get with Niel and get a resolution prepared that will combine the airports in one way or another.

Commissioner Tippetts asked how the Master Plan was coming and Bret asked Brian Raymond if he had responded to Clint Harper's email about the economic impacts of the airports. Mr. Raymond said he did and thought that the income was low for Dutch John and Manila was pretty good. The numbers being used were of great interest for the plan as he wanted to know how big he needed to make the apron. Bret said that he was looking at April or May for finalizing the plan but will see if he can push it sooner. Commissioner Tippetts asked Mr. Lytle how he felt about adding the Airports to the issue updates section of the agenda as there are lots of moving parts on this.

We have a little money left over from the AWOS and lighting project and we are looking at moving it to Dutch John, but the State has some additional money available but it will require an increased match. We need to look at a side by side match for the District vs. Building Authority and it doesn't have to be either or. Commissioner Tippetts said the Dutch John airport needs improvements and we are interested in finding matching money for the 2022 budget for additional funding instead of waiting until 2024. We have some small amounts of money in the Transportation Taxes we are now getting. Bret said he made some calls to people he met at the conference last year to see if the FAA will pick up the

annual AWOS payments, but hasn't heard back yet. We are checking if the AWOS is live on the website yet, but it's still unknown and DBT is checking into that.

Merging into the Transportation District is still an option, but they are about 95% sure they don't want to go through the process to change their charter. If they were willing it would be nice if they changed it to a broader scope of transportation to include trails and airports. Bret said that he would like to see the airports combined into a single entity. Commissioner Lytle asked if there is a Master Plan for Manila and it was done in 2003 or 2004, so it will probably need to be updated and would be kept separate from the Dutch John airport even if they are combined.

Discussion and Consideration Of Award To CIVCO Engineering For the Manila Airport Instrument Landing Approach (ILA) Project: Bret Reynolds of CIVCO Engineering said State Aeronautics has provided approval on the Scope of Work for the ILA and now there is no reason that we can't put CIVCO Engineering under contract to begin getting everything ready for project bids from contractors. The budget is \$111,000 towards the project including the county's \$11,000 match to do aerial surveys to determine the approach. The purpose is to determine the best approach for the Manila airport. Without the survey the best possible is daytime GPS, but we could get a night time GPS approach, but we won't know until they actually do the survey. They want to do this when leaves are back on the trees. The non FAA part of it has to be done and then it's turned over to the FAA to be finalized. One FAA gentleman Bret has been talking with retired at the end of 2020, so there will be somebody new to work with. Construction involves surveying costs to set up the flight plan even though it really isn't construction, but was just a way to set it up. Commissioner Tippetts clarified that the engineering costs are included in the \$111,000. Bret thought that he had put the wrong Exhibit A in the packet for the Dutch John Master Plan instead of the instrument approach project, but on further review Bret's copy was wrong and what was in the packet was correct. Bret has time allocated for discussions on this with Darin Johnson to ensure EMS needs are met.

Commissioner Lytle motioned to approve the CIVCO Engineering Agreement for the Manila Airport Instrument Landing Approach (ILA) project. The motion was seconded by Commissioner Tippetts. All were in favor and the motion carried. Bret said he would get back with Aeronautics to let them know the County is interested in additional funds for next year for the Dutch John Airport.

Commissioner Tippetts motioned to adjourn at 10:44 am.

s/ Brian Raymond
Clerk/Treasurer_Brian Raymond

/s/ Randy Asay
Commissioner Randy Asay

/s/ Jack Lytle
Commissioner Jack Lytle

/s/ Matt Tippetts
Commissioner Matt Tippetts