

Minutes of the Meeting of the Daggett County Commission Redevelopment Agency held on **Tuesday, April 20, 2021** at the Dutch John Conference in Dutch John and through electronic means. Commissioners Randy Asay, and Matt Tippetts (late) were present in person. Auditor Keri Pallesen and Clerk Brian Raymond were present in person. Commissioner Jack Lytle, Attorney Niel Lund, Recorder/Treasurer Brienne Carter and Sheriff Erik Bailey were present virtually. The meeting was called to order at 9:08 am by Commissioner Asay.

Present In Person: Brandi Pearson-Commission Assistant, Aaron Averett and Bryan Meier of Sunrise Engineering, Dutch John Council Member Terri Winn, Trevor Brooksby of the County and Dutch John, Mayor Sandy Kunkel of Dutch John, Thompson Davis and Mark Wilson (A Scenic Byway Board Member).

Present Online: Kym Slagowski, Senator Winterton and Mechelle Miller

Approve Minutes: Minutes for the April 13, 2021 Commission Meeting were provided by the Clerk's Office. Commissioner Lytle motioned to approve the minutes for the Commission Meeting of April 13, 2021. Commissioner Asay seconded the motion. Commissioners Asay and Lytle were in favor and the motion carried.

Commissioner Asay motioned to go in and out of the Redevelopment Agency (RDA) and Commissioner Lytle seconded the motion. Commissioners Asay and Lytle were in favor and the motion carried.

Issues Updates: Commissioner Asay said everyone seems to be okay without masks. Bret Reynolds was not available and the Sheriff did not have any comments. Commissioner Lytle asked Recorder/Treasurer Brienne Carter about the utility billing and she said it is going well and she mailed every user the new agreement and most have come back. There are still two bills that may need to go to small claims court.

Citizen Comments: No comments were given.

Cash Summary And Expected Revenues Report Review: The Cash Summary and Expected Revenue Reports were provided by the Recorder/Treasurer's Office. Recorder/Treasurer Brienne Carter said she had talked with Gidget Carrol and Gidget had called the State about the EMPG grant. We are getting a bigger balance on the Corner Monumentation, but will bill the State once the project is complete.

Commissioner Lytle motioned to acknowledge receipt of the Cash Summary Report of April 19, 2021 of \$4,737,595.68 and the Expected Revenue Report in the amount of \$242,186.65. Commissioner Asay seconded the motion. Commissioners Asay and Lytle were in favor and the motion carried.

Approve Open Invoice Register: The Open Invoice Register of April 16, 2021 was provided by the Auditor's Office for review. Commissioner Lytle asked about the Zions Bank interest and Auditor Keri Pallesen explained it is the interest payment for the Jail Bond in 2015. Commissioner Lytle asked about the Chrysler Dodge Jeep and Keri said that was the truck approved for the Road department a couple of weeks ago. Commissioner Lytle motioned to approve the Open Invoice Register of April 16, 2021 in the amount of \$74,928.52. The motion was seconded by Commissioner Asay. All were in favor and the motion carried. Commissioner Lytle gave the Clerk permission to use his stamp on the open invoice register.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office for review. Commissioner Lytle motioned to acknowledge receipt and review of the Disbursement Listing for Zions Checking, for April 9, 2021 to April 16, 2021 in the amount of \$27,215.57. The motion was seconded by Commissioner Asay. Commissioner Lytle and Commissioner Asay were in favor and the motion carried. Commissioner Lytle gave Brian permission to use his stamp on the disbursement listing.

Purchase Request Approvals: There were no purchase requests to review.

Correspondence: No correspondence was reviewed.

Calendar: Commissioner Asay said that the CIB Tutorial is on Thursday at 10 am. Brandi is planning on attending. Commissioner Lytle asked if Commissioner Asay could give an update on the Northeast Counseling meeting and he said the meeting went well, but there was a closed session and they can't talk about that. Keri Pallesen said the Board is working hard to get the issues resolved so they can move forward.

Policy and Legislation Items:

Discussion and Consideration Of Completed Business Licences: Quick Dispense, Inc., Red Canyon Lodge and MS Slammer Hand Crafted Lures: Commissioner Asay said we have three completed business licenses this week: Quick Dispense, Inc., Red Canyon Lodge and MS Slammer Hand Crafted Lures. Commissioner Lytle motioned to approve the Business License for Quick Dispense, Inc., Red Canyon Lodge and MS Slammer Hand Crafted Lures. Commissioner Asay seconded the motion. Commissioners were in favor and the motion carried.

Discussion and Consideration Of Conditional Business Licenses: White Water Canoe Company and Dean Jim Cohen: Commissioner Asay said we have two conditional applications. Brian said Dean Cohen had completed everything and he thought that White Water Canoe had also, but he wasn't quite sure. Commissioner Asay motioned to approve White Water Canoe Company and Dean Jim Cohen contingent upon getting their needed paperwork completed. Commissioner Lytle seconded the motion. Commissioners Lytle and Asay were in favor and the motion carried.

Discussion And Consideration of Resolution 21-04: A Resolution To Open And Amend The 2021 Daggett County Budget: Commissioner Asay moved this from later in the agenda, so Auditor Keri Pallesen could get to another meeting. Keri had a copy of the proposed changes that she gave to Commissioner Asay. Mr. Raymond provided input for some increases to the Clerk's Office for \$500 additional in Travel and training so he could attend all the UAC conferences and meetings. Brian also has received a grant from the State for the Elections machines maintenance for \$15,900.18. He also wanted \$600 extra for staff training on the new ElectionNet program to replace VISTA. Lastly, there is also an amount of \$6,000.00 that is in the wrong line item, but Keri said that could be done administratively since it's within the department's budget.

Commissioner Asay said the Buildings and Grounds had \$10,000 to improve the building at the jail that used to be a church and will soon be a bunkhouse. Commissioner Lytle was asked about his thoughts on the rest of the proposed changes. Commissioner Asay and Keri said they hadn't received anything from the Surveyor yet. Keri noted that the 2020 budget is closed and the auditors

will be here next month. The 2020 invoices from Jones and DeMille will need to go into 2021, so you will need to budget both for 2021. Keri thought the budget could stay open another week. Commissioner Asay motioned that we leave the budget open for another week and Commissioner Lytle seconded the motion. Commissioners Asay and Lytle were in favor and the motion carried. There are still some numbers that need to be filled in for the next meeting.

Discussion and Consideration Of Resolution 21-01RDA: A Resolution To Open And Amend The 2021 Daggett County Redevelopment Agency Board Budget: Commissioner Asay welcomed Mayor Kunkel to the meeting. Commissioner Lytle asked about the nature of the resolution and Keri replied that it is how we have done it in the past. Commissioner Lytle motioned to approve Resolution 21-01RDA to open and amend the Daggett County Redevelopment Agency (RDA) Budget for 2021. Commissioner Asay seconded the motion. Commissioner Lytle asked if this was using the money in the RDA Accounts. Commissioners Lytle and Asay were in favor and the motion carried.

Discussion and Consideration Of Reallocating Of County Economic Development Funds For New Projects: Commissioner Asay asked Brandi Pearson if she had anything on this. Brandi said that there is \$5,000 from the 2020 grant for the Scenic Byway program and \$2,000 for the rental of dumpsters this summer: one will be in Manila and one in Dutch John from Memorial Day through Labor Day. Commissioner Lytle asked if the locations had been determined and Brandi said there was some discussion but it hasn't been finalized. Mayor Kunkel asked if they could put it up by the burn pile to protect it from the wind. Commissioner Lytle asked if the slide off could go to the green area and the dumpster could go where the slide off is currently. Mayor Kunkel said that they had discussed that it could be better protected from the wind in the new location. Commissioner Asay asked for clarification that this is for the visitors and Mayor Kunkel said this is for the visitors and guides who are hosting the visitors. Mayor Kunkel said a recycling bin for boxes from Amazon and other places would be helpful. Commissioner Asay motioned to reallocate \$2,000.00 from Economic Development Funds for the dumpsters. Commissioner Lytle seconded the motion. Commissioner Asay and Commissioner Lytle were in favor and the motion carried. Commissioner Lytle asked about how often the dumpsters were emptied and Brandi said it would be once a week. Commissioner Lytle asked about the providers and it is DDI in Manila and probably G & H in Dutch John, but that hasn't been finalized yet.

Discussion and Consideration Of Byway Funding Request: Commissioner Lytle asked about this and Brandi said that Wyoming got some funds and Utah did not apply, but this is the funding to match a request to help get the All American Road Byway to match Wyoming's status.

Mark Wilson came into the meeting at 10:05 am and explained that he was the County's representative for the Scenic Byway Committee. The Forest Service has led the charge for many years and the roads to Green River and Rock Springs are part of the system. Years ago, just as we were gearing up to apply for All American status the program was shut down. Now we are seeing signs that the program is being invigorated again. Last year new designations were awarded and the program was expanded without funding. Utah and Wyoming met and updated their plans and

Wyoming moved forward to get their roads the All American designation, but Utah decided to wait. Now Utah is moving forward to update the plan and go through the legislature to get ready for the next nomination window to open. They are also funding projects this year even though it's only a small amount. Our need is to raise \$10,000 to update the plan and be ready for the next legislative session. Mark said that Commissioner Lytle had asked if there were additional restrictions if we move from the National Scenic Byway status to All American Road. Commissioner Lytle asked if in the long term the stretch from I-70 to Vernal could be included in the Scenic Byway system if it gets completed. Mark thought it was a great idea and said the Dinosaur Diamond is a multi state project on the Byway system. He will see that the idea gets into the plan update. All of this helps to create a pathway between Yellowstone and the Mighty Five. He had presented to the CED Board and they passed a motion to repurpose up to \$5,000 for this project to get the plan finished and the application prepared. There is money from the Forest Service and Sweetwater County plus hopefully for the Tourism Office and Uintah County.

Commissioner Lytle motioned to move forward in the funding of up to \$5,000 for the Byway to plan and apply for All American Road status. Commissioner Asay seconded the motion. Commissioners Asay and Lytle were in favor and the motion carried.

Discussion and Consideration Of Preliminary Engineering Report For The Dutch John Water System: Commissioner Asay turned the time over to Sunrise Engineering and Bryan Meier passed out some paperwork and hooked up to the camera to show his presentation. System Manager Trevor Brooksby was asked to come forward also and Aaron Averett of Sunrise Engineering was also available to comment on the report.

Bryan said that there are 127 connections currently and with the land available there could eventually be up to 2,541 hookups. They based their growth on a 2% growth rate which is the average for Utah. The treatment plant was built in the late 50's and updated around 1983. There have been some improvements over the years so it is functionally about 40 years old. A coagulation/filtration system is in use now and an ultrafiltration system would remove more of the organic compounds in the water. Disinfection byproducts are also something we are dealing with due to the reaction with the dissolved solids, especially in the winter. Trevor said that the issues are not safety concerns, but do need to be addressed. Aaron Averett said this is a very unique system due to the variance of use and where the water comes from. Trevor said they are trying to solve in a practical way.

Bryan said they are looking at a storage tank that allows for a slower treatment rate that will improve the quality of water. Commissioner Tippetts arrived in the meeting at 10:31 am. The lines come from the Bureau of Reclamation (BOR). And if that breaks it could cause water disruption to the residents. In the long term it might be good for the County to have its own line and not be at the whim of the BOR.

Bryan said they are working on water modeling and hoping to have that done really soon. Sunrise is trying to get everything done in GIS as it will help with future projects. Aaron said that Trevor has been great to help collect the data. They have talked with Kym Slagowski to make sure

the produced data will be compatible as she will be getting the information once they have completed everything.

Bryan said the Booster station is being looked at and had Trevor talk about the Pressure Pump and to see how it is operating and should operate. Slowing down the rate of water treatment should help the water quality. A pilot program is the first step and will show the best method and will be required by the State if you decide to build a new plant. The 40 year water rights plan needs to be reviewed and currently there is one and that is enough, but the rights were split and two of them will need plans shortly. The Treatment Plant can be kept as is, but it's an old system. If additional treatment is wanted there is no space, so a new building would be needed. Every year the requirements get stricter and harder to meet with an old system. There is approximately 2 miles of pipe that needs to be replaced, as much of the pipe is the original pipe from the late 50s.

Other options are being reviewed. The old building could be storage. Keeping everything together seems to make the most sense at this point in time. Trevor said we might need to work with the RDA for additional land or boundary changes once everything is figured out. Ultrafiltration is a smaller, more compact process. Bryan said that they wanted to present at this point to get some direction as how the Commission wants to proceed. There is CIB funding possible and the Blake Moore grant applications have been submitted and it would be great if we got that money, but if not we would need to look at options to see what else we might be able to do. Federal money is expensive due to the environmental regulatory restrictions, but the project could be done in phases. Aaron said that the Capital Improvements costs are high, but they are looking at other alternatives to find funding that may be less expensive.

Bryan said the next step is to get this completed report to the Division of Drinking Water. The Commissioners were asked if they had any questions. Commissioner Tippets thought it was good information and was in favor of moving forward. Mayor Kunkel asked if a pump would be considered for the unimproved land to the North. Aaron said they tried to make the plan take into account certain things, but to be scalable and said that they recommended that they prepare for a May application to CIB. Trevor asked if it needs to go through Drinking Water first and Aaron said sometimes they work with CIB depending on the funds they have available. Commissioner Lytle said they would sometimes provide recommendations. What can the system do with more users and more water going through it than it is currently processing. Bryan said at the projected 2% growth rate the system could survive another 20 years. Commissioner Lytle asked about the capacity of the plant and how that will affect the needs for additional water if we start developing faster than 2%. Aaron said that you could anticipate growth 4 to five years out and they are working on those things as they are working on the final version of the report.

Thompson Davis asked if the growth doesn't happen and you don't get the grants what does that do to the cost of water for the system as it is already an expensive system.

Commissioner Lytle asked about how we could redo the pumps to have a variable flow rate. New plants within the plant that would cost \$50,000 to \$80,000, but would be more in the dam. The Tank gives a back up water if there is a breach in the line. Thompson Davis asked how many breaches there are and there is at least one in the old line that has not been located. Thompson asked about a replacement line and Trevor was not sure what the BOR was planning. The tank has two purposes to have storage and to allow for regulation of waterflow for better quality water. Thompson

asked about the costs and what will happen with the costs of water if the revenue is not found. Commissioner Tippetts said they would not make the commitment without seeing how it would affect the users costs.

Thompson asked about the report that comes out each month in the bills on the NCL violation. The disinfection byproducts are causing the need for this report and it is tested quarterly and the results for the 1st quarter of 2020 were high and the rest of the quarters were okay and now that we have completed the 1st quarter of 2021 we have dropped our annual average. Thompson asked if this creates an urgency and Trevor said not right now, but we are only removing 10% vs. the required 15% of our carbons and it will require us to do something different to remove the needed carbon. We don't want to create a violation to get funded by FEMA. We had looked at FEMA as a funding source but it is a post emergency funding source. We want to fund it before it's an emergency. Mayor Kunkel asked about violations and if that causes fines and Trevor explained that usually there isn't a penalty if you work to rectify the violation and do all the required notices. If you don't do what you're supposed to, they will fine you or assess penalties.

Mechelle Miller of State Emergency Management said that she had sent Bryan some information on the BRICK program and they had looked into it but weren't sure how it fits. Mechelle said that she could set up some meetings with the State folks to see how this might fit into the program. Bryan and Aaron thought that would be great.

Commissioner Lytle appreciated the information and was not trying to be critical, but just trying to get the needed information. Trevor said that we don't meet redundancy requirements and the Bureau has to restrict the flow when there are issues with the pipeline.

Aaron asked if the County wanted them to prepare a CIB application as they have most of the data they need to prepare that through the Preliminary Engineering Report (PER). Commissioner Lytle said we have to be careful about this due and investigating this going forward to involve the remember that the MBA needs

Commissioner Lytle motioned to accept the Preliminary Engineering Report and ask the contractor to move forward with preparing a CIB application to fund the needs of the system. Commissioner Tippetts seconded the motion. All were in favor and the motion carried. Commissioner Asay thanked Trevor for his work on this and helping him to understand the issues.

Discussion and Consideration Of Easements For Future Development In Dutch John Area: Mayor Kunkel brought up the need for the County to work with the Town in a collaborative way to make sure that these needs are taken care of as development occurs. Commissioner Tippetts asked if she had any idea how much that would cost and she said she didn't but knows it is a costly problem. Commissioner Tippetts thought that the RDA funds could be used to help with that, and was willing to consider it. He didn't feel there was enough information to do anything specific today. Mayor Kunkel thought that it would be helpful to get some work done before it's needed. Commissioner Lytle said that the inside out philosophy needs to be evaluated and looked at for more possibilities to develop and move forward. The General Planning process is the right time to do this.

Mayor Kunkel said that they would like to see all the easements on one map. The easements need to be found. Thompson said the easements are at the County. Aaron said the County has done

that work and the problem is that sometimes the utilities do not always match up. The Town is hoping to incorporate the utilities into their General Plan.

Aaron Averett said they have been working on that and have received that information from Trevor through Chris Clark of Uintah Engineering. Kym Slagowski said that there are many of the easements on GIS years ago in working with Commissioner Blanchard. Commissioner Lytle asked if that is all surveyed and she said the utilities are surveyed data. There are times when the actual placement does not meet the easement. When you do an orthophoto it has to be corrected or it shows lines going through people's houses. Commissioner Asay said he felt like we should try harder to work together and move forward and the Commission as a whole is in agreement to work with the Town of Dutch John to move forward with the Town.

Discussion and Consideration Of Justice Court Vacancy Announcement For Daggett County: Commissioner Asay asked Mr. Raymond about this and Brian said that he thought it was out there for review by the Commission and thought it was supposed to go out yesterday. Attorney Niel Lund said that he sent Mr. Peters an email to see if it got sent out and he hadn't heard anything back, but he thought that it was ready to be released.. Thompson asked about this and he was given a copy of the announcement to review. Niel also said that Mr. Peters will be contacting the Towns of Manila and Dutch John to nominate someone to sit on the nominating committee. Mayor Kunkel said she will get on it and be ready. Niel noted that he received an email and it has been released and is public.

Closed Session For Possible Purchase, Exchange Or Lease Of Real Property: There was no need for a closed session.

Commissioner Tippets motioned to adjourn at 12:03 pm. Commissioner Asay seconded the motion and declared the meeting adjourned at 12:04 pm.

/s/ Randy Asay
Commissioner Randy Asay

s/ Brian Raymond
Clerk/Treasurer_Brian Raymond

/s/ Jack Lytle
Commissioner Jack Lytle

/s/ Matt Tippets
Commissioner Matt Tippets

