

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, August 10, 2021** in the Commission Chambers in the Daggett County Courthouse 95 N 1st West in Manila, Utah and through electronic means. Commissioners Randy Asay, and Jack Lytle were present in person and Commissioner Matt Tippetts was excused. Attorney Niel Lund, Clerk Brian Raymond and Sheriff Erik Bailey were present in person. Auditor Keri Pallesen attended digitally. The meeting was called to order at 9:06 am by Commissioner Asay.

Present In Person: Brandi Pearson-Commission Assistant, Gage Bailey, Darin Hoover: Marcee, Kynziee, Mikell Bailey; Jacob Koger; Leonard Isaacson and Layne Ferrin

Present Online or by Phone: Ron Winterton

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Lytle motioned to go in and out of the Redevelopment Agency (RDA). Commissioner Asay seconded the motion. Commissioner Tippetts was excused today and not be present to vote. Commissioner Asay and Commissioner Lytle were in favor so the motion carried.

Approve Minutes: Minutes from the August 3, 2021 Commission Meeting were available for review. Commissioner Lytle said he was not in attendance and thought this should be tabled.

Issues Updates: Commissioner Lytle said the clutch went out on the John Deere tractor used for mowing in Dutch John and the cost to fix it will be about \$2,400.00, which doesn't seem too bad. There was discussion of splitting it three ways between water and sewer, airport and buildings and grounds. Commissioner Asay thought it was administrative and could just be done.

Swearing In of Deputies: This item was moved up. Commissioner Lytle noted that for the Bailey Family this is third or fourth generation in law enforcement. Sheriff Bailey said that it is the fourth generation. The Sheriff was thanked for getting new deputies and he said the thanks should go to Sgt. Isaacson. Gage Bailey and Darin Hoover were sworn individually as Deputies by Justice Court Judge Charlene Hartmann. Everyone was thanked for attending.

Issues Updates (Cont'd): Commissioner Lytle asked about COVID and there weren't any updates. Senator Winterton and Keri Pallesen joined the meeting and were welcomed.

Citizen Comments: No citizen comments were given.

Cash Summary And Expected Revenues Report Review: The Cash Summary and Expected Revenue Reports were provided by the Recorder/Treasurer's Office. Commissioner Lytle asked about the Water Tank replacement project and Keri said she hadn't heard anything for awhile. Brianne will not be in until 11 am, so Commissioner Lytle will follow up with her then. Commissioner Asay noted that Fund 33 has \$22,201.01 in parentheses, which is a deficit. Brian Raymond was asked if he could provide any insight and he pointed out that there is money in the PTIF account so the fund is positive but may need a transfer to the Zion's account. Commissioner Lytle asked about Fund 81 having only \$10 in the Checking Account. Mr. Raymond said normally the Taxes wouldn't show any amount in the General Fund, but someone may have made a payment to the wrong account and it is in the process of being transferred to the Tax account. Commissioner Lytle motioned to accept the Cash Summary Report for all accounts as of August 9, 2021 and the Expected Revenue Report with an EMPG Grant and Airport grant reimbursements of \$113,324.11

for August 9, 2021. Commissioner Asay seconded the motion. All were in favor, and the motion carried.

Approve Open Invoice Register: The Open Invoice Register of August 9, 2021 was provided by the Auditor's Office. Commissioner Lytle said the biggest bulk of this Invoice Register is the airport improvement which is largely reimbursable as indicated on the Expected Revenue Sheet. Commissioner Lytle motioned to approve the Open Invoice Register dated August 9, 2021 for normal invoices in the amount of \$151,184.24. Commissioner Asay seconded the motion. All were in favor and the motion carried.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office for review. Commissioner Lytle motioned to accept the Disbursement Listing from Zions Checking for August 2 - August 9, 2021 in the amount of \$10,776.74. The motion was seconded by Commissioner Asay. All were in favor and the motion carried. Commissioner Lytle asked about the \$8,000 to the State Treasurer and Keri replied that it was for Justice Court payments.

Purchase Request Approvals: There were no purchase requests to consider.

Correspondence: Commissioner Lytle said that he had an email regarding the fair and helping out our local kids. It seemed like the livestock sale went very well. The elected officials were willing to kick in \$100 of their own money to support this, but it's not clear who is collecting it. Commissioner Asay said this is our fair as we put money into and so it is good to support the 4-H and FFA kids that are involved in the agriculture industry.

Commissioner Asay pointed out that we lost another valued citizen of our county. Jon Wilde passed away and his funeral will be on Thursday in McKinnon at 11 am. He has been involved in many boards and committees for the County and we want to send out condolences to the family. Commissioner Lytle said we've lost a pair as both he and his wife were heavily involved in the County.

We did get a deficiency notice for the Dutch John Water System as we were late getting a report in, but he has sent it in, so that should solve the issue. We are on the agenda for September for the CIB Project for the Dutch John Water System. We need to get it set up for the Municipal Building Authority and we may need an agreement between the County and MBA.

Calendar Review: Commissioner Lytle said the CIB meeting is on the 2nd of September, right before the Rodeo. It is not the best of timing, so Commissioner Lytle asked Commissioner Asay if he could consider presenting with the help of Trevor Brooksby. He said he would have to rely on Trevor and the Engineers. Commissioner Lytle also asked to be excused from next Tuesday's meeting.

Commissioner Asay has two meetings here tomorrow for UBAOG Food Pantry and Homelessness and Northeast Counseling. Keri may be able to help out with that. Niel noted he will be attending virtually next week.

Commissioner Lytle has EUTV (Eastern Utah Television) meeting on Friday and SCIC on the 20th and a few NACO related call-ins coming up. Commissioner Asay said there is an LEPC meeting on Thursday in this room at noon and Commissioner Lytle said the Fire and EMS meeting is Wednesday and Brandi Pearson said the Fire and EMS District meeting has been moved to 5:30 pm.

Policy and Legislation Items:

Discussion and Consideration Of Possible Approval of Annexation of George Olsen Properties to Daggett Mosquito Abatement District: Commissioner Asay turned the time over to Layne Ferrin the acting Daggett Mosquito Abatement District Chairman. Layne explained that there are four parcels of property that they would like to be annexed into the special service district as they have been paying out of pocket and would like to be part of the district. The District has had all the hearings and they meet all the requirements and are good with annexing them into the District. There was discussion about the need for approval and it didn't seem like it needed to be approved. The Assessor's Office is the one that puts it on the Tax Rolls, but the Recorder may need to be involved also. The final step is to send notice to the Lt. Governor's Office also. This is helpful, but not required as the County does not provide Mosquito Services outside the district. Commissioner Lytle motioned to support the Mosquito District in their desire to annex the proposed properties of George Olsen. Commissioner Asay seconded the motion. All were in favor and the motion carried.

Attorney Niel Lund noted there is an interlocal agreement with the Mosquito District that has expired and needs to be updated. Commissioner Lytle moved to approve the agreement and so did Commissioner Asay. Niel said the agreement needs to be updated and added to the agenda for next week before being approved. Commissioner Lytle motioned to amend the motion to go forward with the agreement for next week. Commissioner Asay accepted the amendment. All were in favor and the motion carried.

asked if everything is ready and Clerk Brian Raymond said it is. Commissioner Lytle motioned that we approve the business licence for Jeremy Rogers. Commissioner Asay seconded the motion. All were in favor and the motion carried.

Discussion and Consideration Of Ratification Of Indian Fountain Estates Minor Subdivision: Clerk Brian Raymond said the Minor Subdivision was not part of the agenda two weeks ago when it was originally approved and so in conversation with Attorney Niel Lund it was decided for clarity to put this on the agenda for ratification. Commissioner Lytle motioned to ratify the approval of the Indian Fountain Estates Minor Subdivision. Commissioner Asay seconded the motion. All were in favor and the motion carried. A recess was taken at 9:55 am and the meeting came back into session at 9:58 am.

Discussion and Consideration Of Ratification Of Approval of U.S.F.S. Special-Use Application And Permit For The 2021 Tower Rock Run: Commissioner Lytle asked if there was anything they needed to know. Brian Raymond said this had been signed previously by Commissioner Asay, but thought it would be good to have full Commission approval. The Forest Service has signed it and Jayson Roundy said that we need to have the "Permitted by Ashley National Forest" tagline on all marketing, Brian noted there was some that needed the tagline added so he sent Ryan Kelly an email. Commissioner Lytle asked Mr. Raymond to get with Sgt. Isaacson to do an IAP (Incident Action Plan). It was thought there would be at least one EMT there and Brian will see if the PA can help out since there is a rodeo going on that morning. Commissioner Lytle motioned to approve the U.S.F.S. Special Use Application and permit for the Tower Rock Run. Commissioner Asay seconded the motion. All were in favor and the motion carried.

Discussion and Consideration Of A Volunteer Facilitator Agreement Between Daggett County And The Flaming Gorge Chamber of Commerce For The Tower Rock Run:

Niel said that he had sent an agreement for the Commission's review. There were a few things that needed clarification. Keri was sent a copy and Brian said she wanted the agreement instead of having them as County volunteers. In order to fulfill the Bus Agreement the County has to provide the supervision so Brian is the Race Director and Amber Kelly from the Chamber is the Co-Director. The funds are coming into the County and the expenses will be paid by the County from those funds. The County will provide Sheriff's Office Support and Search and Rescue. The agreement will be between the County and The Flaming Gorge Chamber of Commerce and the signer for the Chamber will be Mark Wislon. Commissioner Lytle motioned to approve the Volunteer Facilitator Agreement between Daggett County and the Flaming Gorge Chamber of Commerce. Commissioner Asay seconded the motion. Commissioner Lytle asked Keri Pallesen if she had any comments and she said she had not had a chance to read it yet. Niel said it included everything and more that Johnnie had requested. All were in favor and the motion carried.

Discussion and Consideration Of Rental And Damage Agreement With B & B Sanitation For Tower Rock Run

Commissioner Lytle asked what the bill was and Brian was not sure. They were going to send the bill after it was signed and guessed it would be between \$300 and \$600. Commissioner Lytle motioned to approve the Rental and Damage Agreement with B & B Sanitation for the Tower Rock Run. Commissioner Asay seconded the motion. All were in favor and the motion carried. Commissioner Lytle asked about the trailers out in the yard and if they would be functional for the Tower Rock Run. Brandi said that although we have received the trailers, the port-a-pots will not be here until January. Commissioner Lytle asked if the trailers could be moved before the PRCA Rodeo and it was thought that could be possible.

Closed Session: There was no other business and no known reason for a Closed Session.

Commissioner Lytle asked about the correspondence regarding recognizing the county volunteers and the Justice Court Report included in the packet. It was noted that the Justice Court has been busy. The Elected Officials meeting is scheduled for 2 pm this afternoon and the volunteers can be discussed then.

Niel was asked about holding a Closed Session and there is nothing unless they want to review the agreement as it stands.

Commissioner Lytle noted there were some roads (The Galloway Road, the Choke Cherry Road and the Willow Creek Road and the Marlow Road were damaged by the recent rains and we need to get signs up that the roads are impassable and avoid getting people in a mess that they can't get out of. Commissioner Asay was wondering if we could fix them as signs would encourage people to bypass them and could we get some emergency repairs done as soon as possible. It will take some coordination. We have had one Search and Rescue the day of the problems. The hunts are coming up and BLM is aware of the situation and there needs to be some coordination and

collaboration to get these roads fixed. The permits for this area are valuable and there were some disclosures that Commissioner Asay had a relative with a permit in that area and Commissioner Lytle was married to a Dickinson and they own land in the area.

With no further business Commissioner Lytle motioned to adjourn and Commissioner Asay declared the meeting adjourned at 10:26 am.

/s/ Randy Asay

Commissioner Randy Asay

/s/ Brian Raymond

Clerk/Treasurer Brian Raymond

/s/ Jack Lytle

Commissioner Jack Lytle

Excused

Commissioner Matt Tippetts