

**DAGGETT COUNTY**

**RESOLUTION NO. 07-03**

WHEREAS, Daggett County is a small county with a population of less than 8,000; and

WHEREAS, Daggett County has a limited number of employees; and

WHEREAS, UCA § 17-6-9 provides for the Legislative Body of the County to establish the hours of operation of certain county officers; and

WHEREAS, the Daggett County Commission has previously, by resolution, adopted a schedule of office hours as part of the Personnel Policy (Resolution 05-11); and

WHEREAS, the Legislative Body of Daggett County desires to adopt a new Resolution relating to the county office hours of operation.

NOW THEREFORE BE IT RESOLVED, by the Legislative Body of Daggett County, State of Utah, that:

1. All Daggett County offices shall be closed to the public for the transaction of business on Saturdays and Sundays and State holidays and the Friday after Thanksgiving as posted. The foregoing does not prevent or prohibit the elected county official from carrying out business of the office on days on which the office is closed to the public for the transaction of business.
2. The hours of operation for the listed offices shall be as follows:

County Clerk	8:00 a.m. to 12:00 p.m. & 1:00 p.m. to 5:00 p.m.
County Treasurer	8:00 a.m. to 12:00 p.m. & 1:00 p.m. to 5:00 p.m.
County Sheriff	8:00 a.m. to 12:00 p.m. & 1:00 p.m. to 5:00 p.m.
County Recorder	8:00 a.m. to 12:00 p.m. & 1:00 p.m. to 5:00 p.m.
County Auditor	8:00 a.m. to 12:00 p.m. & 1:00 p.m. to 5:00 p.m.
County Assessor	9:00 a.m. to 12:00 p.m. & 1:00 p.m. to 5:00 p.m.
County Attorney	8:00 a.m. to 12:00 p.m. & 1:00 p.m. to 5:00 p.m.
3. The daily business of the office of the County Attorney shall be during the aforementioned hours none (9) days each month.
4. The daily business of the office of the county Assessor shall be during the aforementioned hours on Monday, Tuesday, Wednesday, and Friday.
5. This Resolution replaces and supercedes Section 008 of the Daggett County Personnel Policies and Procedures, and Resolution 05-11.

ADOPTED this 17<sup>th</sup> day of January, 2007.

( S E A L )

s/s Vicky McKee  
Daggett County Clerk

s/s Stewart Leith  
Daggett County Commissioner

Commissioners:

	Yea	Nay
Leith	<u>X</u>	_____.
Briggs	<u>X</u>	_____.
Gutz	<u>X</u>	_____.